

MAYD JOINT COMMITTEE

MINUTES

Minutes of the MAYD Joint Committee held Zoom <https://zoom.us/j/91860696324> on Thursday, 25 March 2021 at 19:00

Present: Cllrs Travis (Chair), Hart and Barnes (Melbourn Parish Council), Cllr Garner (Meldreth Parish Council)

In attendance: Claire Littlewood (Clerk to Melbourn Parish Council), Diana Hedley (Groundwork), District Cllr Stanier (North Herts District Council), Amanda Sylvester (Cambridgeshire County Council)

Absent: Cllr Mannion (Shepreth Parish Council), Cllr Barnes (Foxton Parish Council)

MAYD35/20 To receive any apologies for absence

Cllr Barnes sent apologies and advised she would join the meeting late.
[Post meeting note: County Cllr van de Ven had sent apologies via email]

MAYD36/20 To receive any declarations of pecuniary or non-pecuniary interests and reasons from members of the Joint Committee on any item on the agenda.

None received

MAYD37/20 To approve the Minutes of the Meeting held on Wednesday, 13 January 2021

It was:
RESOLVED to approve the Minutes of the meeting held on Wednesday, 13 January 2021 as an accurate record.
Proposed by Cllr Garner, seconded by Cllr Hart. All in favour.

MAYD38/20 Report on actions from the Meeting held on Wednesday, 13 January 2021

MAYD32/20 Community Room at MVC is available for bookings. **ACTION:** Clerk to find out hire cost.
MAYD32/20 Clerk had emailed NHDC to enquire how grant funding should be dealt with in view of restrictions.

[19:30 Cllr Barnes joined the meeting]

MAYD39/20 To receive MAYD accounts

The accounts were received. Groundwork to provide up to date account for winter programme. Accounts look healthy. Sufficient funds to cover holiday provision for May and August 2021.

MAYD40/20 To receive an update on the online Art Project from the 2020/21 winter programme

Groundwork had provided a written report and Diana Hedley updated the meeting on the art sessions. Sessions were well attended (17 attending). Young people were engaged and continuity of attendance was good. It was noted that Groundwork had responded quickly to the challenges presented by Covid and found positive ways to continue delivering youth club sessions. All young people appear to have sufficient resources to access the sessions. Groundwork will seek feedback from young people. Chair thanked Groundwork for setting up the online sessions

Signed:.....
Dated:

MAYD41/20 To consider Groundwork’s proposal for holiday provision for 2021

Holiday proposal covers May half term (1 session) and August 2021 (6 sessions). Was proposed based on reduced availability of Groundwork staff. Each session to last 3 hours, split into two 1.5 hour sessions to allow time for change over, cleaning equipment etc. Young people will work in bubbles until restrictions are lifted further. Groundwork to seek views of young people on activities they enjoy. Discussion with regard to current NYA guidance and possible further relaxation of restrictions. Sessions will be booked via Eventbrite which has the benefit of capturing contact details for young people and parents. Diana Hedley confirmed that behaviour issues will be dealt with as previously – contacting parents and/or stopping activities if necessary. Groundwork to provide all equipment for activities. No need for additional storage. Discussion as to using May session as a taster for summer sessions to build momentum. Also useful preparation in the event that summer sessions go ahead. Noted that each 1.5 hour session would require 10-15 attendees to be viable.

It was:

RESOLVED to commit funding holiday provision over half term May 2021 as detailed in Groundwork’s proposal with the prospect of continuing with summer sessions subject to success of May sessions.

Proposed by Cllr Hart, seconded by Cllr Garner. All in favour.

The continuation into the summer sessions will be evaluated and decided at the next MAYD meeting subject to Groundwork reporting on the successful delivery of the May half term provision. May youth club session to be held in Melbourn with access to the Pavilion.

ACTIONS:

- Clerk to advise of any bookings over May half term.
- Groundwork to seek views of young people as to activities.
- Clerk to follow up with NHDC re grant award.

MAYD42/20 To accept notices and matters for the future agendas.

- a) Suggestions from Young People at Youth Club
None received
- b) Suggestions from Councillors
Cllr Garner noted need to start looking ahead to what could be offered after September. Need to identify suitable venue for winter – need more information about MVC Community Room. Diana Hedley to try to visit MVC Community Room over the summer. **ACTION:** Clerk to liaise with Groundwork to arrange.
- c) Suggestions from Members of the Public
None received

MAYD43/20 To note the dates for future meetings: Clerk to arrange meeting for mid-June 2021.

The meeting closed at 20:11

Signed:.....
Dated:

MAYD JOINT COMMITTEE

MINUTES

Minutes of the MAYD Joint Committee held Zoom <https://zoom.us/j/99845622699> on Wednesday, 13 January 2021 at 9.30am

Present: Cllrs Travis (Chair) and Barnes (Melbourn Parish Council), Cllr Garner (Meldreth Parish Council)

In attendance: Claire Littlewood (Clerk to Melbourn Parish Council), County Cllr van de Ven, Diana Hedley (Groundwork), District Cllr Stanier (North Herts District Council), Amanda Sylvester (Cambridgeshire County Council)

- MAYD24/20 To receive any apologies for absence
- Apologies received from Cllr Hart (Melbourn Parish Council) and Cllr Mannion (Shepreth Parish Council)
- ACTION: Clerk to gauge interest in arranging evening meeting by Doodle Poll. Also look at alternating day / evening meetings.
- MAYD25/20 To receive any declarations of pecuniary or non-pecuniary interests and reasons from members of the Joint Committee on any item on the agenda.
- None received
- MAYD26/20 To approve the Minutes of the Meeting held on Wednesday, 7 October 2020
- It was:
- RESOLVED to approve the minutes of 7 October 2020 as a true record of the meeting.
- Proposed Cllr Barnes, seconded Cllr Garner. All in favour
- MAYD27/20 Report on actions from the Meeting held on Wednesday, 7 October 2020
- Noted that actions from the last meeting were largely superseded by recent events.
- MAYD28/20 To welcome Cllr Carol Stanier as a representative for North Herts District Council
- Cllr Stanier was welcomed as a representative for North Herts District Council
- MAYD29/20 To note grant funding received from North Herts District Council
- Chair reported that MAYD have been awarded a grant of £902 from North Herts District Council. The Joint Committee expressed thanks to NHDC for this support. Noted that a condition of the grant award is that it is spent within the current financial year. Cllr Stanier suggested that the Joint Committee might approach NHDC to seek an extension within which to use the grant in view of ongoing COVID restrictions.
- MAYD30/20 To receive MAYD accounts
- The accounts were received. Noted that as a result of COVID restrictions, the current financial position is very comfortable. This will be taken into account when calculating the next year's contributions.
- MAYD31/20 To discuss delivery of the final project for the 2020 winter programme
- Full discussions with regard to the possibility of arranging the final projects remotely after

Signed:.....
Dated:

February half term. ACTION: Groundwork to contact young people to gauge interest. Resources could be purchased and delivered to young people to enable them to participate. Groundwork to report back to Joint Committee to advise.

MAYD32/20 To discuss provision of youth club activities for 2021/22

Groundwork reported that they have reduced capacity as a result of the impact of COVID restrictions on youth clubs. Groundwork highlighted their concern that delivery of youth club should provide not only high attendance numbers but also value for money for MAYD. Discussion as to holding more activities outside, particularly over summer months possibly was less frequent sessions. It was noted that holiday provision could satisfy a gap in youth services. Discussion as to how CCC could support Groundwork with recruitment of staff and volunteers. Groundwork to seek views of young people as to what they want from youth club – suggestion as to commissioning a piece of consultation work with young people. Alternative venues were discussed.

ACTIONS:

- Clerk to make enquiries as to Community Room at MVC.
- County Cllr van de Ven to raise youth club for discussion at next MVC Governors meeting
- Groundwork to explore demand for youth services against resources available and to submit proposal for launching holiday provision, potentially starting Easter 2021 but also considering the summer holidays too.
- Groundwork to prepare to deliver final project of winter programme online after February half term, subject to report back to the Joint Committee as to take-up and practicality.
- MAYD to approach NHDC with alternative suggestions on how grant money might be spent in view of the impact of COVID restrictions.

MAYD33/20 To accept notices and matters for the future agendas.

- a) Suggestions from Young People at Youth Club
- b) Suggestions from Councillors
- c) Suggestions from Members of the Public

MAYD34/20 To note the dates for future meetings :

Meeting to be arranged in mid-March to discuss delivery of youth club provision for 2021/22. ACTION: Clerk to circulate poll with dates and times (daytime or evening) for meeting.

Wednesday, 14 July 2021

The meeting closed at 10:18

Signed:.....
Dated:

MAYD accounts at 31st December 2020

01/04/2020	£5,668.97	Balance b/fwd at 1st April 2020
02/06/2020	-£1,556.00	Groundwork East - Youth Club provision Apr-May 2020
28/05/2020	£8,600.00	Community Benefit Grant award to MAYD 2020/21
08/07/2020	£127.00	Foxtton Parish Council - MAYD contribution 2020/21
09/07/2020	£1,010.00	Meldreth Parish Council - MAYD contribution 2020/21
20/07/2020	£18.00	Shepreth Parish Council - MAYD contribution 2020/21
17/12/2020	£902.00	North Herts District Council - MAYD contribution 2020/21

£14,769.97 Balance at 31st Dec 2020

Breakdown of balance at 31st Dec 2020

Ringfenced	£250.00	Cooking equipment
General	£14,519.97	
	£14,769.97	

Commitments:

Groundworks Revised Proposal for remainder of 2020/21 = £6,912 plus venue hire costs £750. Total £7,662.

Melbourn Youth Club – Art Project

The art project runs every Monday afternoon 16.00 – 17.00 and 17.00 -18.00. 17 young people signed up and have attended the weekly sessions which draw to a close on 29th March.

Prior to the sessions starting, each young person received an art pack including;

- Sketch book
- Graphite Pencil
- Charcoal Pencil
- Pencil Case
- Rubber
- Pencil sharpener
- Paint brushes
- A set of acrylic paints
- A set of colouring pencils
- A canvas

Over the first four weeks of the project the young people took part in a warm up activity following a known artist or illustrator to draw a small picture. This included tigers, manga characters and even a narwhal. These short exercises helped the young people to learn basic skills such as using shapes, colour and shading. The exercises also provided a relaxed atmosphere in which to start the sessions. Following the warm up, the group would take part in another fun activity including quizzes, quick draw games and discussions. Every week focussed on a theme and for the main part of the session the group would learn about a particular medium and the artists that use them. Throughout the session, the group would look at various works of art for inspiration and discuss what they thought. At the end of the session, each individual would try to re-create a piece of art in the style of the artist studied, using the medium discussed.

The following topics were covered;

Week 1: Line drawing – using pencil and charcoal

Week 2: Shapes, Colour and Movement – Using coloured pencils

Week 3: Collage and mixed mediums – paint and recycled materials



Week 4: Manga and Fantasy art – various mediums

For the final two weeks of the project the young people are working on their final canvas. Using all they have learnt, they will pick an artist or style they particularly like and will create a unique piece of art work. In the first of the final two weeks, the young people created designs, researched and planned their final piece. In the final session, they will create their design on a canvas.

Over the course of the 5 weeks, the project has been very well attended. The groups are split in half with 9 young people attending session one and 8 attending session two. If a young person has had to miss a session for any reason, they are sent a power point presentation with the activities to take part in at home. During the sessions, half of each group engage with their camera's and mics on and half with their camera's off. Those not using their camera's engage in discussion through the chat feature. This a been an interesting learning curve for the youth workers, as it does not provide the same engagement as face to face delivery. However, we have adapted well and the fact that the young people return every week demonstrates that they are enjoying the sessions. We have also had some lovely feedback from the parents who have said the young people really appreciate the chance to engage without too much pressure.

Overall the project has been a great success and very enjoyable. The sessions are lots of fun and it has been great to engage with those who used the youth club last year and with new young people from the area.

Area	Females	Males	Total
Meldreth	0	1	1
Royston	1	2	3
Foxton	2	0	2
Melbourn	2	2	4
Fowlmere	1	0	1
Barrington	2	3	5
Thriplow	1	0	1





GROUNDWORK REPORT

Total	9	8	17
--------------	----------	----------	-----------





GROUNDWORK EAST

Melbourn Youth Provision: Holiday provision 2021

Holiday Provision

Groundwork proposes a summer holiday programme between May and August 2021. The provision will consist of weekly outdoor events for young people between the ages 12-18 (up to 25 with additional needs). Each event will last 3 hours and will consist of 3 main activities, alongside general outdoor/sports equipment, games and a chance to speak to youth workers. The sessions can take place in any large green space located near a building for toilet use and can be moved to different locations each week.

Groundwork can offer the following sessions during each holiday period;

May Half term – 1 event

Summer Holidays – 6 events

Prior to the events, Groundwork and MAYD will agree appropriate locations based on the amenities in each area. Groundwork will host an online poll to find out what 3 activities the young people would like at each event. Activities will be led by Groundwork and may involve other outside agencies as well.

Activities may include, but not limited to;

Dance

Sport

Arts and crafts

Bush craft

Team games

Mindfulness

Drama

If Covid-19 restrictions still apply, Groundwork will ensure each event is Covid-19 safe and follow current Government and National Youth Agency guidelines. Where needed, a maximum number of young people will be set for each activity and a rotation system will be put in place. Groundwork will use the event-brite booking system to manage this and ensure the maximum number of individuals can attend. At the end of each event, Groundwork will produce a short narrative report with statistical data including number of attendees, age and where they live.



Outlined below is the cost for 1 event and the total cost for all 7 events. Any number of events can be selected and a reduction in reporting and meeting costs can be considered depending on the number of events and reporting required. Further discussion is welcomed to finalise details or adjust details to meet the Councils needs.

Holiday Provision: May 2021– August 2021
Per event

Staff Time:	
Management	£50
Planning and Delivery	£592
Reporting, Meetings and Marketing	£84
Mileage	£54
Resources	£100

Total cost per event **£880** plus VAT at the prevailing rate per year

For 7 events

Staff Time:	
Management	£350
Planning and Delivery	£4144
Reporting, Meetings and Marketing	£588
Mileage	£378
Resources	£700

Total cost for 7 events **£6160** plus VAT at the prevailing rate per year

Additional resources costs maybe required depending on the activities requested.

For more information or to discuss the proposal further please contact:

Diana Hedley

Youth Manager

07736 132295

diana.hedley@groundwork.org.uk