

# MELBOURN PARISH COUNCIL

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Melbourn Community Hub  
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15 April 2021

## Dear Councillor

You are hereby summoned to attend an online meeting of the **Maintenance Committee** to be held on Thursday, 22 April 2021 at 09:30 via Zoom <https://zoom.us/j/97503993330> for the purpose of transacting the following business:

## Dear Non-Cllr Committee Member

You are hereby invited to attend an online meeting of the **Maintenance Committee** to be held on Thursday, 22 April 2021 at 09:30 via Zoom <https://zoom.us/j/97503993330> for the purpose of transacting the following business:

## To Members of the Public and Press

You are hereby invited to attend an online meeting of the **Maintenance Committee** to be held on Thursday, 22 April 2021 at 09:30 via Zoom <https://zoom.us/j/97503993330> for the purpose of transacting the following business:

Claire Littlewood  
Clerk to the Parish Council

## AGENDA

**MA127/20 To receive and approve apologies for absence**

**MA128/20 To receive any Declarations of Interest and Dispensations**

**MA129/20 To approve the minutes of the Maintenance Committee Meeting held on 18 March 2021**

**MA130/20 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Maintenance Committee – 3 minutes per item)**

**MA131/20 Finance Matters:**

- a) To consider a finance report on expenditure within the committee's remit.
- b) To consider insurance renewal for the parish van

**MA132/20 Conservation Matters:**

- a) To receive the EA Monthly situation report for March 2021
- b) To receive a report on Stockbridge Meadows
- c) To receive an update on the Stockbridge Meadows boardwalk project
- d) To receive a report from River Mel Restoration Group
- e) To consider approving a quote from Argenta Tree Surveys for tree inspections
- f) To discuss projects eligible for Zero Carbon Community Fund grants
- g) To consider a memorial seat in Stockbridge Meadow
- h) To note a donation for trees and consider locations for planting
- i) To receive any other updates and consider actions

**MA133/20 Allotment Matters:**

- a) To receive any updates and consider actions

**MA134/20 Governance Matters:**

- a) To receive the weekly inspection reports and consider any necessary actions
- b) To consider any updates on vandalism in the Parish
- c) To receive any other updates and consider actions

**MA135/20 Cemetery Matters:**

- a) To consider approving a quotation for emptying the soil store at New Road Cemetery
- b) To consider an update with regard to trees at New Road Cemetery
- c) To consider a proposal for a wild flower area in New Road Cemetery
- d) To receive any other updates and consider actions

**MA136/20 Village Maintenance Matters:**

- a) To consider a quotation for repairs to the Parish clock
- b) To consider quotations for relocation of boulders in Clear Crescent play area
- c) To consider quotations for tree work in Beechwood Avenue
- d) To receive an update on litter picking volunteers
- e) To receive any other updates and consider actions

**MA137/20 Pavilion Matters:**

- a) To receive an update on resumption of football training and matches
- b) To receive any other updates and consider actions

**MA138/20 Littlehands Matters:**

- a) To receive any updates and consider actions

**MA139/20 Melbourn Play Parks Working Party:**

- a) To receive any updates and consider actions.

**MA140/20 Outstanding Maintenance Issues:** To consider the status of the job spreadsheet

**MA141/20 New Maintenance Issues:** To consider Maintenance issues arising since last meeting

**MA142/20 To note date of next meeting:** 20 May 2021