

## MAYD JOINT COMMITTEE

### MINUTES

Minutes of the MAYD Joint Committee held Zoom <https://zoom.us/j/99845622699> on Wednesday, 13 January 2021 at 9.30am

**Present: Cllrs Travis (Chair) and Barnes (Melbourn Parish Council), Cllr Garner (Meldreth Parish Council)**

**In attendance: Claire Littlewood (Clerk to Melbourn Parish Council), County Cllr van de Ven, Diana Hedley (Groundwork), District Cllr Stanier (North Herts District Council), Amanda Sylvester (Cambridgeshire County Council)**

- MAYD24/20 To receive any apologies for absence
- Apologies received from Cllr Hart (Melbourn Parish Council) and Cllr Mannion (Shepreth Parish Council)
- ACTION: Clerk to gauge interest in arranging evening meeting by Doodle Poll. Also look at alternating day / evening meetings.
- MAYD25/20 To receive any declarations of pecuniary or non-pecuniary interests and reasons from members of the Joint Committee on any item on the agenda.
- None received
- MAYD26/20 To approve the Minutes of the Meeting held on Wednesday, 7 October 2020
- It was:
- RESOLVED to approve the minutes of 7 October 2020 as a true record of the meeting.
- Proposed Cllr Barnes, seconded Cllr Garner. All in favour
- MAYD27/20 Report on actions from the Meeting held on Wednesday, 7 October 2020
- Noted that actions from the last meeting were largely superseded by recent events.
- MAYD28/20 To welcome Cllr Carol Stanier as a representative for North Herts District Council
- Cllr Stanier was welcomed as a representative for North Herts District Council
- MAYD29/20 To note grant funding received from North Herts District Council
- Chair reported that MAYD have been awarded a grant of £902 from North Herts District Council. The Joint Committee expressed thanks to NHDC for this support. Noted that a condition of the grant award is that it is spent within the current financial year. Cllr Stanier suggested that the Joint Committee might approach NHDC to seek an extension within which to use the grant in view of ongoing COVID restrictions.
- MAYD30/20 To receive MAYD accounts
- The accounts were received. Noted that as a result of COVID restrictions, the current financial position is very comfortable. This will be taken into account when calculating the next year's contributions.
- MAYD31/20 To discuss delivery of the final project for the 2020 winter programme
- Full discussions with regard to the possibility of arranging the final projects remotely after

Signed:.....  
Dated:

February half term. ACTION: Groundwork to contact young people to gauge interest. Resources could be purchased and delivered to young people to enable them to participate. Groundwork to report back to Joint Committee to advise.

MAYD32/20 To discuss provision of youth club activities for 2021/22

Groundwork reported that they have reduced capacity as a result of the impact of COVID restrictions on youth clubs. Groundwork highlighted their concern that delivery of youth club should provide not only high attendance numbers but also value for money for MAYD. Discussion as to holding more activities outside, particularly over summer months possibly was less frequent sessions. It was noted that holiday provision could satisfy a gap in youth services. Discussion as to how CCC could support Groundwork with recruitment of staff and volunteers. Groundwork to seek views of young people as to what they want from youth club – suggestion as to commissioning a piece of consultation work with young people. Alternative venues were discussed.

ACTIONS:

- Clerk to make enquiries as to Community Room at MVC.
- County Cllr van de Ven to raise youth club for discussion at next MVC Governors meeting
- Groundwork to explore demand for youth services against resources available and to submit proposal for launching holiday provision, potentially starting Easter 2021 but also considering the summer holidays too.
- Groundwork to prepare to deliver final project of winter programme online after February half term, subject to report back to the Joint Committee as to take-up and practicality.
- MAYD to approach NHDC with alternative suggestions on how grant money might be spent in view of the impact of COVID restrictions.

MAYD33/20 To accept notices and matters for the future agendas.

- a) Suggestions from Young People at Youth Club
- b) Suggestions from Councillors
- c) Suggestions from Members of the Public

MAYD34/20 To note the dates for future meetings :

Meeting to be arranged in mid-March to discuss delivery of youth club provision for 2021/22. ACTION: Clerk to circulate poll with dates and times (daytime or evening) for meeting.

Wednesday, 14 July 2021

The meeting closed at 10:18

Signed:.....  
Dated:

# MELBOURN PARISH COUNCIL

## MINUTES

Minutes of the MAYD Joint Committee held Zoom <https://zoom.us/j/92443141662> on Wednesday, 7 October 2020 at 9.30am

**Present:** Cllrs Travis (Chair) Hart and Barnes – Melbourn Parish Council, Cllr Garner Meldreth Parish Council

**In attendance:** Claire Littlewood (Clerk to Melbourn Parish Council), County Cllr van de Ven, Diana Hedley and Sasha Austin-Seade – Groundwork, Amanda Sylvester – Cambridgeshire County Council

- MAYD12/20 **To receive any apologies for absence**  
None received
- MAYD13/20 **To receive any declarations of pecuniary or non-pecuniary interests and reasons from members of the Joint Committee on any item on the agenda.**  
None received
- MAYD14/20 **To approve the Minutes of the Meeting held on Wednesday, 8 July 2020**  
It was:  
RESOLVED to approve the Minutes of the Meeting held on 8 July 2020 as an accurate record.  
Proposed Cllr Garner, seconded Cllr Barnes. All in favour.
- MAYD15/20 **Report on actions from the Meeting held on Wednesday, 8 July 2020**  
MAYD004/20 Letters sent. Cllr Jason Mannion is the new MAYD representative for Shepreth PC. Foxton PC have indicated they wish to rejoin the Joint Committee with Cllr Geoff Barnes as their representative.
- MAYD16/20 **To approve Foxton Parish Council as a member of the Joint Committee**  
It was:  
RESOLVED to approve Foxton Parish Council as a member of the Joint Committee.  
Proposed by Cllr Garner, seconded by Cllr Hart. All in favour.
- MAYD17/20 **To consider updated draft Terms of Reference for the MAYD Joint Committee**  
It was:  
RESOLVED to adopt the updated Terms of Reference for the MAYD Joint Committee  
Proposed by Cllr Garner, seconded by Cllr Barnes. All in favour.
- MAYD18/20 **To receive MAYD accounts**  
The accounts were received. Noted that there is currently a surplus due to the suspension of youth club activities over the summer. Future contributions to take surplus into account.
- MAYD19/20 **To discuss the impact of Covid19 on delivery of youth club for 2020/21**  
Groundwork provided an update on their current activities with other youth clubs. Discussion with regard to permitted activities and how youth club could be delivered indoors at the pavilion to ensure social distancing guidelines are followed. **ACTION:** CL and DH to discuss further with regard to maximum numbers.
- Groundwork noted that discussions will be held with MVC prior to resumption of youth club activities. All sessions to be booked in advance via Eventbrite. Confirmed that the pavilion

Signed:.....  
Dated:

has scannable QR code. **ACTION:** Groundwork to provide risk assessments.

A member queried if the winter programme would be delivered over one or two sessions. Groundwork suggested that two shorter sessions split by age group would work well with young people being kept in 'bubble' groups. Importance of engaging with parents/carers was noted to reassure and allay concerns.

Members were supportive of resumption of youth club after October half term and noted importance of such activities for young people's mental health and wellbeing. **ACTION:** Groundwork to advise start date for resumption of youth club.

It was:

RESOLVED to instruct Groundwork to resume delivery of youth club in Melbourn after the October 2020 half term break.

Proposed by Cllr Barnes, seconded by Cllr Hart. All in favour

- MAYD20/20 **To receive an update on communication with Royston Town Council**  
Noted that no response has been received to our most recent letter. County Cllr van de Ven offered to follow up with Royston Town Council Finance Committee to try and progress.
- MAYD21/20 **To receive an update on storage**  
Update received with regard to secure storage to be installed on rear patio in early December.
- MAYD22/20 **To accept notices and matters for the future agendas.**  
a) Suggestions from Young People at Youth Club  
b) Suggestions from Councillors  
c) Suggestions from Members of the Public  
None received.
- MAYD23/20 **To note the dates for future meetings**  
Wednesday, 13 January 2021 / Wednesday, 14 April 2021 / Wednesday, 14 July 2021  
Future meeting dates were noted.

The meeting closed at 10:18

## MAYD accounts at 31st December 2020

01/04/2020	£5,668.97	Balance b/fwd at 1st April 2020
02/06/2020	-£1,556.00	Groundwork East - Youth Club provision Apr-May 2020
28/05/2020	£8,600.00	Community Benefit Grant award to MAYD 2020/21
08/07/2020	£127.00	Foxtton Parish Council - MAYD contribution 2020/21
09/07/2020	£1,010.00	Meldreth Parish Council - MAYD contribution 2020/21
20/07/2020	£18.00	Shepreth Parish Council - MAYD contribution 2020/21
17/12/2020	£902.00	North Herts District Council - MAYD contribution 2020/21

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**£14,769.97** Balance at 31st Dec 2020

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### Breakdown of balance at 31st Dec 2020

Ringfenced	<b>£250.00</b>	Cooking equipment
General	<b>£14,519.97</b>	
	<b>£14,769.97</b>	

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### Commitments:

Groundworks Revised Proposal for remainder of 2020/21 = £6,912 plus venue hire costs £750. Total £7,662.