

# MELBOURN PARISH COUNCIL

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Melbourn Community Hub  
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12 February 2021

## Dear Councillor

You are hereby summoned to attend an online meeting of the **Maintenance Committee** to be held on Thursday, 18 February 2021 at 09:30 via Zoom <https://zoom.us/j/94669987252> for the purpose of transacting the following business:

## Dear Non-Cllr Committee Member

You are hereby invited to attend an online meeting of the **Maintenance Committee** to be held on Thursday, 18 February 2021 at 09:30 via Zoom <https://zoom.us/j/94669987252> for the purpose of transacting the following business:

## To Members of the Public and Press

You are hereby invited to attend an online meeting of the **Maintenance Committee** to be held on Thursday, 18 February 2021 at 09:30 via Zoom <https://zoom.us/j/94669987252> for the purpose of transacting the following business:

Claire Littlewood  
Clerk to the Parish Council

## AGENDA

**MA095/20 To receive and approve apologies for absence**

**MA096/20 To receive any Declarations of Interest and Dispensations**

**MA097/20 To approve the minutes of the Maintenance Committee Meeting held on 19 November 2020**

**MA098/20 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Maintenance Committee – 3 minutes per item)**

**MA099/20 Finance Matters:**

- a) To consider a finance report on expenditure within the committee's remit.

**MA100/20 Conservation Matters:**

- a) To receive the EA Monthly situation report for January 2021
- b) To receive a report on Stockbridge Meadows
- c) To receive an update on the Stockbridge Meadows boardwalk project
- d) To receive a report from River Mel Restoration Group
- e) To note the Greater Cambridge Chalk Streams Report
- f) To consider the design of an interpretation board for Jubilee Community Orchard
- g) To receive any other updates and consider actions

**MA101/20 Allotment Matters:**

- a) To consider a quotation for hedge cutting
- b) To consider quotations for clearance of bonfire heap
- c) To receive any updates and consider actions

**MA102/20 Governance Matters:**

- a) To receive the weekly inspection reports and consider any necessary actions
- b) To consider any updates on vandalism in the Parish
- c) To consider correspondence relating to Clear Crescent play area
- d) To discuss introducing verification checks for Parish Council assets
- e) To receive any other updates and consider actions

**MA103/20 Cemetery Matters:**

- a) To receive any other updates and consider actions

**MA104/20 Village Maintenance Matters:**

- a) To consider updated quotations for relocation of Kohima Stone
- b) To consider quotations for replacement fencing at The Cross
- c) To receive any other updates and consider actions

**MA105/20 Pavilion Matters:**

- a) To consider quotations for repairs to the Pavilion roof
- b) To receive any other updates and consider actions

**MA106/20 Littlehands Matters: To receive any updates and consider actions**

- a) To consider retrospective approval for Dynorod call out
- b) To receive any updates and consider actions

**MA107/20 To receive an update from the Melbourn Play Parks Working Party**

**MA108/20 Outstanding Maintenance Issues:** To consider the status of the job spreadsheet

**MA109/20 New Maintenance Issues:** To consider Maintenance issues arising since last meeting

**MA110/20 To note date of next meeting:** 18 March 2021