

MELBOURN PARISH COUNCIL

Clerk: Claire Littlewood
Melbourn Parish Council
Melbourn Community Hub
30 High Street
Melbourn, SG8 6DZ

E-mail: parishclerk@melbournpc.co.uk

Telephone: 01763 263303

<http://melbournparishcouncil.co.uk>

22 October 2020

Dear Councillor

You are hereby summoned to attend an online meeting of the **Maintenance Committee** to be held on Thursday, 22 October 2020 at 09:30 via Zoom <https://zoom.us/j/94237769473> for the purpose of transacting the following business:

Dear Non-Cllr Committee Member

You are hereby invited to attend an online meeting of the **Maintenance Committee** to be held on Thursday, 22 October 2020 at 09:30 via Zoom <https://zoom.us/j/94237769473> for the purpose of transacting the following business:

To Members of the Public and Press

You are hereby invited to attend an online meeting of the **Maintenance Committee** to be held on Thursday, 22 October 2020 at 09:30 via Zoom <https://zoom.us/j/94237769473> for the purpose of transacting the following business:

Claire Littlewood
Clerk to the Parish Council

AGENDA

- MA048/20 To receive and approve apologies for absence**
- MA049/20 To receive any Declarations of Interest and Dispensations**
- MA050/20 To approve the minutes of the Maintenance Committee Meeting held on 14 September 2020**
- MA051/20 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Maintenance Committee – 3 minutes per item)**
- MA052/20 Finance Matters:**
 - a) To consider a finance report on expenditure within the committee's remit.
- MA053/20 Conservation Matters:**
 - a) To receive the EA Monthly situation report for September 2020
 - b) To receive a report on Stockbridge Meadows
 - c) To receive an update on the Stockbridge Meadows boardwalk project
 - d) To receive and consider a report on tree planting at Millennium Copse
 - e) To receive a report from River Mel Restoration Group
 - f) To receive any other updates and consider actions
- MA054/20 Allotment Matters:**
 - a) To receive any updates and consider actions
- MA055/20 Governance Matters:**
 - a) To receive the weekly inspection reports and consider any necessary actions
 - b) To consider any updates on vandalism in the Parish
 - c) To receive any other updates and consider actions

MA056/20 Cemetery Matters:

- a) To consider approving an amendment to the cemetery Rules and Regulations
- b) To receive any other updates and consider actions

MA057/20 Village Maintenance Matters:

- a) To receive an update on repairs to play equipment highlighted in the RoSPA Play Safety report
- b) To consider draft Terms of Reference for the Play Parks Working Party
- c) To receive an update on the proposed refurbishment of The Moor play area
- d) To consider a quote for spraying the footpaths in Clear Crescent play area
- e) To consider responses from residents to proposed reduction of the hedge in Clear Crescent play area
- f) To consider quotations for reducing the hedge in Clear Crescent play area (two options for consideration)
- g) To receive an update on trees on the Beechwood green
- h) To consider a request from Melbourn Dynamos for flood lights on the Old Rec
- i) To receive any other updates and consider actions

MA058/20 Pavilion Matters:

- a) To note resumption of youth club after October half term
- b) To receive any other updates and consider actions

MA059/20 Littlehands Matters: To receive any updates and consider actions

- a) To note Dynorod annual drain clean on 1 October 2020
- b) To receive any updates and consider actions

MA060/20 Outstanding Maintenance Issues: To consider the status of the job spreadsheet

MA061/20 New Maintenance Issues: To consider Maintenance issues arising since last meeting

MA062/20 To note date of next meeting: 19 November 2020