

MELBOURN PARISH COUNCIL

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16 July 2020

Dear Councillor

You are hereby summoned to attend an online meeting of the Maintenance Committee to be held on Thursday, 23 July 2020 at 09:30 via Zoom <https://zoom.us/j/92914861566> for the purpose of transacting the following business:

Dear Non-Cllr Committee Member

You are hereby invited to attend an online meeting of the Maintenance Committee to be held on Thursday, 23 July 2020 at 09:30 via Zoom <https://zoom.us/j/92914861566> for the purpose of transacting the following business:

To Members of the Public and Press

You are hereby invited to attend an online meeting of the Maintenance Committee to be held on Thursday, 23 July 2020 at 09:30 via Zoom <https://zoom.us/j/92914861566> for the purpose of transacting the following business:

AGENDA

- MA001/20 To receive nominations and to elect the Chair of the Maintenance Committee**
- MA002/20 To receive nominations and to elect the Vice Chair of the Maintenance Committee**
- MA003/20 To receive and approve apologies for absence**
- MA004/20 To receive any Declarations of Interest and Dispensations**
- MA005/20 To approve the minutes of the Maintenance Committee Meeting held on 8 June 2020**
- MA006/20 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Maintenance Committee – 3 minutes per item)**
- MA007/20 Finance Matters:**
 - a) To consider a finance report on expenditure within the committee's remit.
- MA008/20 Conservation Matters:**
 - a) To receive updates and reports on Stockbridge Meadows
 - b) To receive a the EA Monthly situation reports for May and June 2020
 - c) To consider reports and updates on various trees
 - d) To receive an update on works along the River Mel
 - e) To consider quotation for Stockbridge Meadows boardwalk project
 - f) To receive any other updates and consider actions
- MA009/20 Allotment Matters:**
 - a) To receive any other updates and consider actions
- MA010/20 Governance Matters:**
 - a) To note the email decision to re-open the The Moor and Clear Crescent play areas
 - b) To note the email decision to give permission to Melbourn Dynamos to resume training on the Old Rec
 - c) To receive the weekly inspection reports and consider any necessary actions
 - d) To consider any updates on vandalism in the Parish
 - e) To receive any other updates and consider actions

MA011/20 Cemetery Matters:

- a) To retrospectively approve the installation of new cremated remains memorial bases
- b) To review the Rules & Regulations for New Road Cemetery
- c) To receive any other updates and consider actions

MA012/20 Village Maintenance Matters:

- a) To approve expenditure on an additional sign for The Moor car park
- b) To receive an update on repairs to play equipment highlighted in the RoSPA Play Safety report
- c) To consider an update on the proposed refurbishment of The Moor play area
- d) To note expenditure with regard to repairs to the gate at the bottom of Ash Grove
- e) To consider request from Cambridgeshire County Council re light in Clear Crescent
- f) To consider replacing various bins
- g) To receive any other updates and consider actions

MA013/20 Pavilion Matters:

- a) To consider re-opening the pavilion to the public
- b) To consider a proposal for block booking of the pavilion from September 2020
- c) To receive any updates and consider actions

MA014/20 Littlehands Matters: To receive any updates and consider actions

- a) To note a report from Barley Maintenance following inspection of the flat roof
- b) To receive any updates and consider actions

MA015/20 Outstanding Maintenance Issues: To consider the status of the jobs spreadsheet

MA016/20 New Maintenance Issues: To consider Maintenance issues arising since last meeting

MA017/20 To note date of next meeting: 20 August 2020