

MELBOURN PARISH COUNCIL

Clerk: Simon Crocker
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17 June 2020

Dear Councillor

You are hereby summoned to attend a meeting of the **Finance and Good Governance Committee** to be held on **Monday, 22 June 2020**, at 7.30pm via Zoom meeting link <https://zoom.us/j/96700509620> for the purpose of transacting the following business:

To Members of the Public and Press

You are hereby invited to attend a meeting of the **Finance and Good Governance Committee** to be held on **Monday, 22 June 2020**, at 7.30pm via Zoom meeting link <https://zoom.us/j/96700509620> for the purpose of transacting the following business. Members of the public are requested to submit their views, comments or questions in writing to the parish office in advance of the meeting:

Claire Littlewood, Assistant Clerk to the Parish Council

AGENDA

- FG001/20 To receive nominations and elect the Chair of the Finance & Good Governance Committee**
- FG002/20 To receive nominations and elect the Vice-Chair of the Finance & Good Governance Committee**
- FG003/20 To receive any Declarations of Interest and Dispensations**
Members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances.
- FG004/20**
 - a) To receive declarations of interest from councillors on items on the agenda
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
 - c) To grant any requests for dispensation as appropriate
- FG005/20 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Parish Council – 3 minutes per item)**
- FG006/20 To approve the minutes of the Finance & Good Governance Committee Meeting held on 16 March 2020**
- FG007/20 To report back on the minutes of the Finance & Good Governance Committee Meeting held on 16 March 2020**
- FG008/20 Discussion and consideration of potential financial impact of Covid-19**
- FG009/20 To consider and review value for money in Parish Council spending**
- FG010/20 To consider a review of allotment rental fees**
- FG011/20 To consider a review of pavilion hire charges and match fees**
- FG012/20 Policies: To consider and review policies as per Policy Review Schedule:**
 - a) To review the Gift and Hospitality Policy
 - b) To review the Child and Vulnerable Adult Protection Policy
 - c) To consider a draft Expenses Policy
 - d) To consider a draft Policy and Procedure for Verification of Bank Reconciliations
- FG013/20 To note date of next meeting: 21 September 2020**