

MELBOURN PARISH COUNCIL

Clerk: Sarah Adam
Melbourn Parish Council
Melbourn Community Hub
30 High Street
Melbourn
SG8 6DZ

E-mail: parishclerk@melbournpc.co.uk

Telephone: 01763 263303

Opening Hours :

Monday 9am – 4pm, Tuesday 9am – 3pm, Wednesday 9am – 3pm ,
Thursday 9am – 4pm and Friday, Office Closed.

22nd June 2016

Dear Councillor,

You are hereby summoned to attend a meeting of Melbourn Parish Council in the upstairs room of Melbourn Community Hub on Monday 27th June 2016 at 7.15 pm for the purpose of transacting the following business.

Standing Orders will be suspended at 8.00pm or at the Chairman's discretion to allow public participation.

AGENDA

PC40/16: To receive any apologies for absence;

PC41/16: To receive any declarations of pecuniary or non-pecuniary interests and reasons from councillors on any item on the agenda.

PC42/16: To approve the Minutes of the Annual Parish Council Meeting held on 23rd May 2016

PC43/16: To report on the last Annual Parish Council Meeting held on 23rd May 2016

PC44/16: To approve the Minutes of the Extraordinary Parish council Meeting held on 16th May 2016

PC45/16: To report on the last Extraordinary Parish Council Meeting held on 16th May 2016

PC46/16: To receive a report from the Management Company of Melbourn Community Hub.

PC47/16: To approve the erection of 8x6 shed behind Melbourn Community Hub

PC48/16: To receive a report from C.Cllr S.van de Ven and District Cllrs Barrett and Hales

PC49/16: To receive the Financial Report ending 31st May 2016

- PC50/16: To receive details of cheques/BACS/Visa/Direct Debits to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payment and agree the amount(s) to be transferred from the Business 'No Notice' Account.
- PC51/16: To approve two extra days Landscaping Consultant Costs if required for 199 Houses, New Road, Melbourn Appeal
- PC52/16: Development of 31 The Moor, Melbourn (1 house) – S/1798/10/F & S/1842/13/DC Payment of Public Open Space and Community Facilities Contributions
- PC53/16: Update on Pensions
- PC54/16: Update on Flag Pole
- PC55/16: To discuss and approve a donation to Cambridgeshire Army Cadet Force – Melbourn Cadet Hut
- PC56/16: To receive Melbourn Short Story Reading Group Report and to approve supporting them next year from January 2017.
- PC57/16: Staffing Issues
- PC58/16: To approve Parish Clerk Holiday Cover
- PC59/16: To debate the contents of a report from Cllr de Lacey following a grievance panel established by CAPALC from Cllr de Lacey (Chairman of the Panel)
- PC60/16: Correspondence:
- (a) Letter of Resignation from Cllr Una Cleminson
 - (b) Email from Peter Simmonett – Questions to Melbourn Parish Council
 - (c) Email from Mike Stapleton – Reasons for Resignations of Councillors
 - (d) Letter of thanks from Hugh Pollock Coordinator Melbourn Bloomsday Celebration Group
 - (e) Letter of thanks from Relate Cambridge
 - (f) Any other correspondence

PC61/16: To accept notices and matters for the next agenda.

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore the Council cannot lawfully raise matters for discussion.

Sarah Adam
Melbourn Parish Clerk