

MELBOURN PARISH COUNCIL

Clerk: Sarah Adam
Melbourn Parish Council
Melbourn Community Hub
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Please note: New Parish Office opening hours:

Monday: 10.00am-1.00pm, Wednesday: 1.00pm-3.00pm, Friday: 10.00am-1.00pm

Alternatively, please call to arrange an appointment.

22nd February 2017

Dear Councillor,

You are hereby summoned to attend a meeting of the Parish Council to be held on Monday 27th February 2017 at 7.15pm in the upstairs meeting room of Melbourn Community Hub for the purpose of transacting the following business:

Dear District Councillor Hales and Barrett

You are invited to attend a meeting of the Parish Council to discuss Planning Issues to be held on Monday 27th February 2017 at 7.15pm in the upstairs meeting room of Melbourn Community Hub for the purpose of transacting the following business

To Members of the Public and Press

You are invited to attend a meeting of Melbourn Parish Council to be held on Monday 27th February 2017 at 7.15pm in the upstairs meeting room of Melbourn Community Hub for the purpose of transacting the following business:

Motion to exclude Public and Press: Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda item - NONE

AGENDA

PC330/16: To receive any apologies for absence.

PC331/16: To receive any Declarations of Interest and reasons from Councillors on any item listed on the Agenda.

PC332/16 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Parish Council – 3 minutes per item).

PC333/16: To approve the Minutes of the Parish Council Meeting 30th January 2017

PC334/16: To report back on the minutes of the Parish Council Meeting 30th January 2017

PC335/16: To approve the Minutes of the Parish Council Meeting 6th February 2017

PC336/16: To report back on the minutes of the Parish Council Meeting 6th February 2017

PC337/16: To receive details of cheques/BACS/Visa/Direct Debits to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payment and agree the amount(s) to be transferred from the Business 'No Notice' Account.

PC338/16: To receive a quarterly finance report from The Bookkeeper

PC339/16: To report on income and expenditure detail

PC340/16: To discuss and agree transferring of bank accounts

PC341/16: To receive a report from County Cllr van de Ven

PC342/16: To receive a report from District Cllrs Barrett and Hales

PC343/16: To agree dates of Parish Council Meetings during March and April 2017

PC344/16: To discuss and agree an extension to the Grass Cutting Contract which is due to expire March 2017.

PC345/16: Clarification of view expressed at a previous Council Meeting

PC346/16: Child Safety at Melbourn Car Park and the suggestion of a 20mph speed limit in Cambridge Road from County Cllr van de Ven

PC347/16: To discuss the Parish Council Accountancy Package

PC348/16: To agree miscellaneous expenditure:

- a) Skip Hire for Allotment Association
- b) Stud Wall in Car Park Workshop
- c) Replacement of Dog bin on Recreation Ground
- d) Repairs to Parish Council Van

PC349/16: To discuss the outcome of the Hub Management Group Annual General Meeting and New Directors

PC350/16: To review the Melbourn Community Hub Management Accounts

PC351/16: To receive any notifications or planning consultation documents.

- (a) Town and Country Planning Act 1990 Appeal Under Section 78 at 73 High Street, Melbourn, Royston, Cambridgeshire, SG8 6AA. Conversion of the existing shop to one flat and convert the remainder of the existing house to 3 flats, creating 4 no 1 bed flats. The Appeal Start date is 14th February 2017. Written representations will need to be submitted by 21st March 2017. Mr Solanki. APP/W0530/W/17/3167199. S/0218/16/FL.
- (b) Lawful Development Certificate at 41 The Lawns, Melbourn, Royston, Cambridgeshire, SG8 6BA. Mr & Mrs Ireland. S/0516/17/LD. For information only
- (c) Town and Country Planning Act 1990 hereby grants permission for single storey extension at first floor level, to administration building adjacent to main industrial unit, and new double garage at Workshop, Saxon Way, Melbourn, Royston, Cambridgeshire, SG8 6DN. Mr Bretherton, Procarn Agriculture Ltd. S/2926/16/FL
- (d) Erection of staff accommodation building and car park at New Farm Shop, Bury Lane Fruit Farm, Melbourn Bypass, Meldreth, Royston, Cambridgeshire, SG8 6DF. EW Pepper Limited. S/3387/16/FL. This planning application has now been withdrawn
- (e) Town and Country Planning Act 1990 refuses permission for Access from Cambridge Road to maintain paddock and grazing land at Cherrytrees, Cambridge Road, Melbourn, Royston, Cambridgeshire, SG8 6EY. S/3458/16/FL. Mr B Chipperfield
- (f) Any other notifications at the time of meeting

PC352/16: To consider the following Planning Applications:

- a) Notification of planning application for Front Porch at 5 Chapmans close, Melbourn, Royston, SG8 6AH. Mr Michael Chalmers. S/0535/17/FL
- b) Notification of planning application for External Chimney Alterations and internal fireplace alterations at 29 The Moor, Melbourn, Royston, Cambridgeshire, SG8 6ED. N Preston. S/0507/17/LB
- c) Notification of planning application for External Chimney Alterations and internal fireplace alterations at 29 The Moor, Melbourn, Royston, Cambridgeshire, SG8 6ED. N Preston. S/0507/17/FL
- d) Notification of planning application for proposed extensions and alterations at 35 Ash Grove, Melbourn, Royston, Cambridgeshire, SG8 6BJ. Mr & Dr Bolitho. S/0252/17/FL
- e) Notification of planning application for Demolition of existing detached garage, single storey side extension and rear conservatory and erection of new integrated garage with single storey front and rear extensions and two storey side extension, together with extended hardstanding to front at 27 Greenbanks, Melbourn, Royston, Cambridgeshire, SG8 6AS. J Gorman. S/0220/17/FL
- f) Notification of planning application of side and rear extension at New Field Farm, Fowlmere Road, Melbourn, Royston, SG8 6EZ. Mr Peter Stanford. S/0127/17/FL

- g) Notification of planning application for outline planning permission for new house and garage with all matters reserved at 18 Greenbanks, Melbourn, Royston, Cambridgeshire, SG8 6AS. Mr David Blundell. S/0501/17/OL.
- h) Notification of application to carry out tree works subject to a tree preservation order or situated within a conservation area at Norgetts Thatch, Norgetts Lane, Melbourn, Royston, Cambridgeshire, SG8 6HS. Remove one Laburnum. S/0494/17/TC
- i) Notification of application to carry out tree works subject to a tree preservation order or situated within a conservation area at 9 The Moor, Melbourn, Royston, Cambridgeshire, SG8 6ED. 35 Leylandi trees, fell to ground and 1 small cherry, fell 1x silver birch S/0453/17/TC

PC353/16: Correspondence:

- (a) Any correspondence received by the time of the meeting.
- (b) Response from Hanson Services Ltd – Proposed development at The Moor
- (c) Mr Mitchell
- (d) Ms Robson

PC354/16: To accept notices and matters for the future agendas.

- a) Suggestions from Councillors
- b) General questions to Council and comments (no resolutions can be made) from members of the public

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore the Council cannot lawfully raise matters for discussion.

Sarah Adam

Sarah Adam
Melbourn Parish Clerk