

MELBOURN PARISH COUNCIL

Clerk: Sarah Adam
Melbourn Parish Council
Melbourn Community Hub
30 High Street
Melbourn
SG8 6DZ

E-mail: parishclerk@melbournpc.co.uk

Telephone: 01763 263303

Opening Hours :

Monday 9am – 4pm, Tuesday 9am – 3pm, Wednesday 9am – 3pm , Thursday 9am – 4pm
and Friday, Office Closed.

20th April 2016

Dear Councillor,

You are hereby summoned to attend a meeting of Melbourn Parish Council in the upstairs room of Melbourn Community Hub on Monday 25th April 2016 at 7.15 pm for the purpose of transacting the following business.

[Standing Orders will be suspended at 8.00pm or at the Chairman's discretion to allow public participation.].

AGENDA

PC230/15: To receive any apologies for absence;

PC231/15: To receive any declarations of pecuniary or non-pecuniary interests and reasons from councillors on any item on the agenda.

PC232/15: To receive the Minutes of the meeting held on Redact Version 29 March 2016

PC233/15: To report on the last meeting Redact Version 29th March 2016

PC234/15: To receive the Minutes of the meeting held on 29th March 2016

PC235/15: To report on the last meeting 29th March 2016

PC236/15: To receive the Minutes of the meeting of the Extraordinary Parish council Meeting held on 6th April 2016

PC237/15: To report on the last Extraordinary Parish Council Meeting 6th April 2016

PC238/15: To receive a report from the Management Company of Melbourn Community Hub.

PC239/15: To receive a report from C.Cllr S.van de Ven

PC240/15: Community Grant Funding:

- a) Melbourn Bloomsbury Celebration Group
- b) Melbourn Fete Committee
- c) Relate
- d) MAYD (Melbourn Area Youth Development)
- e) RSPB Fowlmere Nature Reserve
- f) Melbourn Mobile Warden Scheme
- g) Celebrating Ages Events
- h) Home Start Royston & South Cambridgeshire

PC241/15: To receive the Financial Report dated 31st March 2016.

PC242/15: To receive details of cheques/BACS/Visa/Direct Debits to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payment and agree the amount(s) to be transferred from the Business 'No Notice' Account.

PC243/15: Any issues relating to Melbourn Car Park

- a) Approval of Quote: Ashton Renovations: Workshop Stud Wall for Car Park Workshop
- b) Approval of Quote: North Herts Surfacing Limited: area to side of workshop and to area side of bus stop

PC244/15: Approval of Quote for Soil Store Orchard Road Cemetery from Cambridge Fencing and Forestry

PC245/15: Update on Melbourn Parish Council Pension Scheme

PC246/15 HM Queen Elizabeth II 90th Birthday Flag Pole

PC247/15 Staffing Matters

- a) Approval of Quote from Edge IT Systems LTD
- b) Proposal to appoint Assistant Clerk

PC248/15 Authority to Proceed Document – MAYD (Groundwork)

PC249/15: Correspondence

- a) Email from John Travis – Flower Tubs
- b) Thank you card from Ethan Chesham – Melbourn Village College

PC250/15: To receive any comments or questions on the following meetings: Planning 18th April, Cemeteries 7th March, Conservation 7th March, Play and Recs 21st March and Highways 21st March, F&G 11th April 2016 and Melbourn Futures Committee 23rd March.

PC251/15: To accept notices and matters for the next agenda.

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore the Council cannot lawfully raise matters for discussion.

Sarah Adam
Clerk to the Parish Council