

MELBOURN PARISH COUNCIL

Clerk: Sarah Adam
Melbourn Parish Council
Melbourn Community Hub
30 High Street
Melbourn
SG8 6DZ

E-mail: parishclerk@melbournpc.co.uk

Telephone: 01763 263303

Please note: New Parish Office opening hours:

Monday: 10.00am-1.00pm, Wednesday: 1.00pm-3.00pm, Friday: 10.00am-1.00pm

Alternatively, please call to arrange an appointment.

11th January 2017

Dear Councillor,

You are hereby summoned to attend a meeting of the Parish Council to be held on Monday 16th January 2017 at 7.15pm in the upstairs meeting room (access by the back door) of Melbourn Community Hub for the purpose of transacting the following business:

To Members of the Public and Press

You are invited to attend a meeting of Melbourn Parish Council to be held on Monday 16th January 2017 at 7.15pm in the upstairs meeting room (access by the back door) of Melbourn Community Hub for the purpose of transacting the following business:

Motion to exclude Public and Press: Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda item - NONE

AGENDA

PC271/16: To receive any apologies for absence.

PC272/16: To receive any Declarations of Interest and reasons from Councillors on any item listed on the Agenda.

PC273/16 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Parish Council – 3 minutes per item).

PC274/16: To approve the Minutes of the Parish Council Meeting 19th December 2016

PC275/16: To report back on the minutes of the Parish Council Meeting 19th December 2016

PC276/16: Approval by Council to edit the recording relating to comments made from a member of public about another member of public on Monday 9th January 2017.

PC277/16: To review outstanding actions from meetings

PC278/16: To approve Terms of Reference for New Working Parties

PC279/16: To approve the amended Code of Conduct

PC280/16: To agree service standard for correspondence and response time

PC281/16: To discuss and approve moving to a new accountancy package

PC282/16: To agree and finalise the Pension Scheme

PC283/16 To review the second consideration of DRAFT Precept

PC284/16: To adopt the Vision Statement for The Hub

PC285/16: To agree the process for replacing current Hub Directors

PC286/16: Correspondence:

- (a) Any correspondence received by the time of the meeting.
- (b) Fields in Trust – Worcester Way

PC287/16: To accept notices and matters for the future agendas.

- a) Suggestions from Councillors
- b) General questions to Council and comments (no resolutions can be made) from members of the public

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore the Council cannot lawfully raise matters for discussion.

Sarah Adam

Sarah Adam
Melbourn Parish Clerk