

MELBOURN PARISH COUNCIL

MINUTES

Minutes of the Melbourn Futures Committee meeting held on Wednesday 9th September, 2015 in the large upstairs meeting room of Melbourn Community Hub at 10am.

Present: Cllrs J Norman (Chair), J Hales, V Barrett, J. Regan and C Conner.

In attendance: Assistant Clerk

MFC/26/15	Apologies Cllr Townsend and Mr Swann	
MFC/27/15	Declarations of Pecuniary and Non-Pecuniary interests of councillors on any item on the agenda Cllr Norman declared the Non-Pecuniary interest as Chair of Governors for Melbourn Primary School.	
MFC/28/15	Minutes of last meeting from 29th July 2015 It was proposed by Cllr Regan and Cllr Hales that the minutes of the meeting held on 29 th July 2015 be accepted as a true record.	
MFC/29/15	A report on the last meeting 29th July 2015 MFC/22/15 Freedom of Information letter to NHS England has been sent and a reply from the NHS to Melbourn Parish Council has been received. A follow-up letter was agreed. Assistant Clerk to make contact again with Anglian Water to chase for sewerage reports. The Assistant to Clerk to inform Anglian Water that Endurance Estates has now appealed. Neighbourhood Steering Group Committee has made contact with Bridget Smith to discuss Grant Funding. The Clerk has approved Bridget Smith to investigate this. MFC/23/15 The Clerk confirmed the land which is located opposite Thatcher Stanford's Close, belongs to Elbourns. Melbourn Futures Committee discussed how they will handle an appeal and how they will report back to Full Parish Council. MFC/24/15 The Neighbourhood Steering Group Committee is running smoothly. Steve Kilmurray, Treasurer of the Neighbourhood Plan Steering Group is to contact The Clerk to arrange for the funding	Cllr Norman Assistant Clerk S Kilmurray

	agreed by the Parish Council to be transferred to the NP bank account.	
MFC/30/15	<p>Framework for Financial Planning for MPC</p> <p>Melbourn Futures Committee discussed ways of presenting Precepts for 2015/2016 for each committee to The Clerk.</p> <p>The Clerk and Assistant Clerk to include financial details from the previous year to these documents.</p> <p>John Moore from Asset and Support Management to send the completed Asset Report to The Clerk, so it can be forwarded onto all Councillors.</p>	The Clerk /John Moore
MFC/31/15	<p>Outline for Guide to what MPC does</p> <p>Melbourn Futures Committee discussed the content of this document and how it should be presented.</p>	
MFC/32/15	<p>Outstanding actions relating to the Endurance Estates Planning Application</p> <p>To seek advice on how Melbourn Parish Council will handle an appeal.</p>	Cllr Norman
MFC/33/15	<p>Progress on the Neighbourhood Plan</p> <p>Is now being run and organised by the Neighbourhood Steering Group Committee.</p>	
MFC/34/15	<p>Financial Report</p> <p>Melbourn Futures Committee asked for a detailed financial report on their income and expenditure. The Clerk to action</p>	The Clerk
MFC/35/15	<p>To consider any topics for future discussions</p> <p>To discuss the agenda items listed above.</p>	
	Next Meeting: Wednesday 7 October 2015 at 10am. Large Upstairs Meeting room.	
	The Chair closed the meeting at 11.06am.	