

MELBOURN PARISH COUNCIL

Clerk: Sarah Adam
Melbourn Parish Council
Melbourn Community Hub
30 High Street
Melbourn
SG8 6DZ

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Telephone: 01763 263303

Please note: New Parish Office opening hours:

Monday: 10.00am-1.00pm, Wednesday: 1.00pm-3.00pm, Friday: 10.00am-1.00pm

Alternatively, please call to arrange an appointment.

30th November 2016

Dear Councillor,

You are hereby summoned to attend a meeting of the Parish Council to discuss Planning Issues to be held on Monday 5th December 2016 at 7.15pm in the upstairs meeting room (access by the back door) of Melbourn Community Hub for the purpose of transacting the following business:

Dear District Councillor Hales and Barrett

You are invited to attend a meeting of the Parish Council to discuss Planning Issues to be held on Monday 5th December 2016 at 7.15pm in the upstairs meeting room (access by the back door) of Melbourn Community Hub for the purpose of transacting the following business:

To Members of the Public and Press

You are invited to attend a meeting of Melbourn Parish Council to discuss Planning Issues to be held on Monday 5th December 2016 at 7.15pm in the upstairs meeting room (access by the back door) of Melbourn Community Hub for the purpose of transacting the following business:

Motion to exclude Public and Press: Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda item - NONE

AGENDA

PC205/16: To receive any apologies for absence.

PC206/16: To receive any Declarations of Interest and reasons from Councillors on any item listed on the Agenda.

PC207/16 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Parish Council – 3 minutes per item).

PC208/16: To approve the Minutes of the Parish Council Meeting 21st November 2016

PC209/16: To report back on the minutes of the Parish Council Meeting 21st November 2016

PC210/16: To agree whether to charge rent to traders on the Car Park

PC211/16: To discuss and agree quote from North Herts Surfacing Ltd – Alteration to side of bus stop at village car park

PC212/16: To accept the Internal Auditors Report and Recommendations

PC213/16: Financial Regulations – Under Review

PC214/16: Update on Melbourn Community Hub

PC215/16: To agree The Clerk's proposal dealing with documentation for Meetings.

PC216/16: To discuss and approve payments of miscellaneous expenditure

PC217/16: To discuss the background and potential projects for 2017/2018 relating to Play Parks.

PC218/16: To receive any notifications or planning consultation documents.

- (a) Proposed rear extension and restoration of existing Grade 11 Listed Building including conversion to two dwellings. Demolition of existing dilapidated building and erection of dwelling at 59 High Street, Melbourn, Royston, SG8 6DZ. S/2423/16/FL. Mr & Mrs Chamberlain – Decision Withdrawn.
- (b) Alteration of door opening to existing garage, demolition of adjoining open storage outbuildings, erection of new adjoining garage and store at 12 High Street, Melbourn, Royston, Cambridgeshire, SG8 6EB. Mr Jonathan Reeves. S/2487/16/LB. Approved.
- (c) Alteration of door opening to existing garage, demolition of adjoining open storage outbuildings, erection of new adjoining garage and store at 12 High Street, Melbourn, Royston, Cambridgeshire, SG8 6EB. Mr Jonathan Reeves. S/2487/16/FB. Approved.
- (d) Any other notifications at the time of meeting

PC219/16: To consider the following Planning Applications:.

- a) Proposed Single Storey Rear Extension at 19 The Moor, Melbourn, Royston, Cambridgeshire, SG8 6ED. Mr Malcolm James. S/3151/16/FL

PC220/16: Correspondence:

- (a) Any correspondence received by the time of the meeting.

PC221/16: To accept notices and matters for the future agendas.

- a) Suggestions from Councillors
- b) General questions to Council and comments (no resolutions can be made) from members of the public

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore the Council cannot lawfully raise matters for discussion.

Sarah Adam

Sarah Adam
Melbourn Parish Clerk