

# MELBOURN PARISH COUNCIL

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Clerk: Sarah Adam  
Melbourn Parish Council  
Melbourn Community Hub  
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SG8 6DZ

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Opening Hours :

Monday – Friday 9am – 4pm , office closed from 1pm – 2pm

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16<sup>th</sup> November 2016

Dear Councillor,

You are hereby summoned to attend a meeting of the Parish Council to discuss Planning Issues to be held on Monday 21<sup>st</sup> November 2016 at 7.15pm in the upstairs meeting room (access by the back door) of Melbourn Community Hub for the purpose of transacting the following business:

Dear District Councillor Hales and Barrett

You are invited to attend a meeting of the Parish Council to discuss Planning Issues to be held on Monday 21<sup>st</sup> November 2016 at 7.15pm in the upstairs meeting room (access by the back door) of Melbourn Community Hub for the purpose of transacting the following business:

## **To Members of the Public and Press**

You are invited to attend a meeting of Melbourn Parish Council to discuss Planning Issues to be held on Monday 21<sup>st</sup> November 2016 at 7.15pm in the upstairs meeting room (access by the back door) of Melbourn Community Hub for the purpose of transacting the following business:

***Motion to exclude Public and Press: Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda item - NONE***

## **AGENDA**

PC174/16: To receive any apologies for absence.

PC175/16: To receive any Declarations of Interest and reasons from Councillors on any item listed on the Agenda.

PC176/16 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Parish Council – 3 minutes per item).

PC177/16: To approve the Minutes of the Parish Council Meeting 7<sup>th</sup> November 2016

PC178/16: To report back on the minutes of the Parish Council Meeting 7<sup>th</sup> November 2016

PC179/16: Acknowledgement from the ICO that the complaint from a resident has been accepted.

PC180/16: To discuss Car Park Working Party Update

PC181/16: To decide on the content set out in the Flood Awareness and Preparedness Questionnaire

PC182/16: To discuss North Hertfordshire Local Plan 2011 - 2031

PC183/16: To discuss the consolidated definitive map and statement of Public Rights of Way in Cambridgeshire for Melbourn.

PC184/16: To discuss the background and potential projects for 2017/2018 relating to Cemeteries.

PC185/16: To receive any notifications or planning consultation documents.

- (a) Erect a PVCU Conservatory to rear of property at Munceys Farm, London Way, Melbourn Royston, Cambridgeshire SG8 6DJ. S/2556/16/FL. Approved.
- (b) Certificate of lawfulness for demolition of existing rear conservatory and replace single storey rear extension at 10 Armingford Crescent, Melbourn, Royston, Herts, SG8 6NG. S/2343/16/LD. Approved.
- (c) Front single storey extension at 5 Rupert Neve Close, Melbourn, Royston, Cambridgeshire, SG8 6FB. S/1713/16/FL. Approved.
- (d) Any other notifications at the time of meeting

PC186/16: To consider the following Planning Applications:.

- a) Notification of application to carry out tree works subject to a tree preservation order at 133 High Street, Melbourn, Royston, Cambridgeshire, SG8 6AP. Silver Birch – As tree is a large specimen in a small garden – remove. S/2979/16/TC
- b) Replace two of the concrete rendered elevations with a traditional lime render (fibre chalk) at 101 High Street, Melbourn, Royston, SG8 6AP. S/2957/16/LB
- c) Removal of existing stable/storage and mobile home and erection of dwelling and detached garaging with associated drive hardstanding and security gate at Westfield Orchard, Ashwell Street, Kneesworth, Cambs, SG8 0RS. S/2972/16/FL
- d) Single storey extension at first floor level, to administration building adjacent to main industrial unit at Workshop, Saxon Way, Melbourn, Royston, Cambridgeshire, SG8 6DN. S/2926/16/FL

PC187/16: Correspondence:

- (a) Any correspondence received by the time of the meeting.

PC188/16: To accept notices and matters for the future agendas.

- a) Suggestions from Councillors
- b) General questions to Council and comments (no resolutions can be made) from members of the public

*Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore the Council cannot lawfully raise matters for discussion.*

Sarah Adam  
Melbourn Parish Clerk