

MELBOURN PARISH COUNCIL

Clerk: Sarah Adam
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Please note: New Parish Office opening hours:

Monday: 10.00am-1.00pm, Wednesday: 1.00pm-3.00pm, Friday: 10.00am-1.00pm

Alternatively, please call to arrange an appointment.

19th April 2017

Dear Councillor,

You are hereby summoned to attend a meeting of the Parish Council to be held on Monday 24th April 2017 at 7.15pm in the upstairs meeting room of Melbourn Community Hub for the purpose of transacting the following business:

Dear District Councillor Hales and Barrett

You are invited to attend a meeting of the Parish Council to discuss Planning Issues to be held on Monday 24th April 2017 at 7.15pm in the upstairs meeting room of Melbourn Community Hub for the purpose of transacting the following business

To Members of the Public and Press

You are invited to attend a meeting of the Parish Council to be held on Monday 24th April 2017 at 7.15pm in the upstairs meeting room of Melbourn Community Hub for the purpose of transacting the following business:

Motion to exclude Public and Press: Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda item – PC412/16 B)

AGENDA

PC392/16: To receive any apologies for absence.

PC393/16: To receive any Declarations of Interest and Dispensations

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

PC394/16: To approve the minutes of the Parish Council Meeting 27th March 2017

PC395/16: To report back on the minutes of the Parish Council Meeting 27th March 2017

PC396/16 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Parish Council – 3 minutes per item).

PC397/16: To receive a report from County Cllr van de Ven

PC398/16: To receive details of cheques/BACS/Visa/Direct Debits to be drawn on the Parish Council's account as detailed or amended by late payments. To approve payment and agree the amount(s) to be transferred from the Business 'No Notice' Account.

PC399/16: To receive a report from District Cllrs Barrett and Hales

PC400/16: To decide whether Melbourn Parish Council participates in Melbourn Bloomsday Festival

PC401/16: To agree dates of meetings in May 2017

PC402/16: To re-consider a decision that was taken at the Parish Council Meeting held on 13 March 2017, **PC365/16 - To discuss a report from the War Memorial Working Party and consider funding of landscaping and replacement fencing** - Information which has come to light since 13 March suggest that the cost of installing the Kohima Stone may be higher than the Council expected.

PC403/16: To discuss and agree on grass cutting in and around Melbourn

PC404/16: Agreement and Signage of documentation between Knowles Benning LLP Solicitors and Melbourn Parish Council relating to Melbourn Cemetery, Mr Brian Tyler, Granary Development

PC405/16: To agree Terms of Reference for:

- HR Panel
- Conservation
- Melbourn Futures

PC406/16: To agree and adopt:

- a) Persistent, vexatious or abusive complaints
- b) Standing Orders

PC407/16: To note the consultation on the proposed 2017 revision of the Local Validation Guidance List and Local Validation Check List for planning applications for the County Councils own development and for waste development.

PC408/16: To note the Housing White Paper Consultation from NALC

PC409/16: To receive any notifications or planning consultation documents.

- (a) Notification of application for refusal to consent to undertake tree works: S/1269/17/TP. Mr John Evans, 1 Garden End, Melbourn, SG8 6HD. For information only.
- (b) Notification of application grants permission for external chimney alterations and internal fireplace alterations to 29 The Moor, Melbourn, Royston, Cambridgeshire, SG8 6ED. N Preston. S/0506/17/FL For information only.
- (c) Notification of application refuses permission for outline planning permission for new house and garage with all matters reserved. 18 Greenbanks, Melbourn, Royston, Cambridgeshire, SG8 6AS. Mr David Blundell. S/0501/17/OL
- (d) Notification of application grants permission for front porch at 5 Chapmans Close, Melbourn, Royston, SG8 6AH. S/0535/17/FL. Mr Michael Chalmers.
- (e) Notification of Planning Application for variation of Condition 2 (approved plans of planning permission S/2048/14/FL) S/3577/16/VC at Land at Victoria Way, Melbourn, SG8 6FE. Mr B Tyler
- (f) Notification of Planning Application for Discharge of conditions regarding planning obligations at the land to the rear of Victoria Way, Melbourn. S/0963/17/PO Mr B Tyler
- (g) Any other notifications at the time of meeting

PC410/16: To consider the following Planning Applications:.

- a) Notification of Planning Application Discharge of conditions 3,4 and 5 of planning permission S/1621/16/LB reference S/0729/17/DC at Temple House, 27 High Street, Meldreth, Royston, Cambridgeshire, SG8 6JU. Millington.
- b) Notification of Application to carry out tree works subject to a tree preservation order or situated within a conservation area at Building 1, Whiting Way, Melbourn, Royston, Cambridgeshire, SG8 6NA. (T1) Row of sycamore & ash trees – laterally prune all trees back to fence line due to the overhanging branches encroaching onto building which is causing shading. (T2) Ash – fell due to extensive dieback in crown and close proximity to road. Mr Neil McKenzie. S/1085/17/TP
- c) Notification of Planning Application for erection of a new fence on the boundary line with the grassed verge to the highway at 5 Rupert Neve Close, Melbourn, Royston, Cambridgeshire, SG8 6FB. S/1253/17/FL Mr Hussein
- d) Notification of Planning Application for new showroom to replace existing porta cabins at Phillimore Garden Centre, Cambridge Road, Melbourn, Royston, Cambridgeshire, SG8 6EY. S/1105/17/FL. Mr Nigel Clarke
- e) Town and Country Planning Act 1990, Town and Country Planning General Regulations 1992 – Regulation 3. The internal relocation of an existing 15.6m x 9.6m 5 bay mobile classroom, for a temporary period until 31st December 2018 at Melbourn Primary School, Mortlock Street, Melbourn, SG8 6DB. **Cambridge County Council Application No: S/0232/17/CC**
- f) Notification of application to carry out tree works subject to a tree preservation order or situated within a conservation area at 137 High Street, Melbourn, Royston, SG8 6AR. S/1334/17/TC. Mrs Newman. T1: Prunus – A crown reduction of 30% is recommended to ensure clearance and avoid damp conditions to thatched

roof and improve light filtration to property and T2: 3x sycamores on High Street boundary and 1x sycamore on water lane boundary (previously pollarded) – crown reductions of 30% also recommended to incorporate pruning back and over road and path, as well as clearing BT lines, again to improve light filtration to property and manage previously pruned crowns.

PC411/16: Correspondence:

(a) Any correspondence received by the time of the meeting.

PC412/16: a) To receive an HR Panel Update

b) Staffing Issues (**Held in Camera**)

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore the Council cannot lawfully raise matters for discussion.

Sarah Adam

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Melbourn Parish Clerk