

MELBOURN PARISH COUNCIL

Clerk: Sarah Adam
Melbourn Parish Council
Melbourn Community Hub
30 High Street
Melbourn
SG8 6DZ

E-mail: parishclerk@melbournpc.co.uk

Telephone: 01763 263303

Please note: New Parish Office opening hours:

Monday: 10.00am-1.00pm, Wednesday: 1.00pm-3.00pm, Friday: 10.00am-1.00pm

Alternatively, please call to arrange an appointment.

7th December 2016

Dear Councillor,

You are hereby summoned to attend a meeting of the Parish Council to be held on Monday 12th December 2016 at 7.15pm in the upstairs meeting room (access by the back door) of Melbourn Community Hub for the purpose of transacting the following business:

To Members of the Public and Press

You are invited to attend a meeting of Melbourn Parish Council to be held on Monday 12th December 2016 at 7.15pm in the upstairs meeting room (access by the back door) of Melbourn Community Hub for the purpose of transacting the following business:

Motion to exclude Public and Press: Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda item - NONE

AGENDA

PC222/16: To receive any apologies for absence.

PC223/16: To receive any Declarations of Interest and reasons from Councillors on any item listed on the Agenda.

PC224/16 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Parish Council – 3 minutes per item).

PC225/16: To approve the Minutes of the Parish Council Meeting 28th November 2016

PC226/16: To report back on the minutes of the Parish Council Meeting 28th November 2016

PC227/16: To approve the quote from Wicksteed Playgrounds for work to be carried out at The Moor and Clear Crescent Playparks.

PC228/16: To discuss the Soil Store at New Road Cemetery and quotes.

PC229/16: To discuss and approve applying for a Grant Application for a Cricket Wicket on the New Recreation Ground.

PC230/16: To agree payment for completion of variation from Fields in Trust, this is required to permit the issue of the new Lease to Littlehands

PC231/16: Update from the Car Park Working Party

- a) The Council to accept recommendation of full and final account from Interserve proposed by Car Park Working Group.
- b) The Council to accept the recommendation of the Car Park Working Group for part payment of Interserve Interim Certificate Number 9.

PC232/16: To agree the synopsis from the HR Panel relating to the new Job Descriptions for:

- a) Village Warden
- b) Assistant Village Warden

PC233/16: To discuss and agree a Pension Provider for Melbourn Parish Council

PC234/16: Report from Code of Conduct Working Party

- a) Revised Code of Conduct
- b) Complaints: Staff, Service Providers, Administration and Procedures
- c) Complaints: Councillors

PC235/16: Strategic Vision for Melbourn Parish Council

PC236/16: Correspondence:

- (a) Any correspondence received by the time of the meeting.

PC237/16: To accept notices and matters for the future agendas.

- a) Suggestions from Councillors
- b) General questions to Council and comments (no resolutions can be made) from members of the public

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore the Council cannot lawfully raise matters for discussion.

Sarah Adam

Sarah Adam
Melbourn Parish Clerk