

MELBOURN PARISH COUNCIL

MINUTES

Minutes of the Melbourn Futures Committee meeting held on Wednesday 8 July, 2015 in the large upstairs meeting room of Melbourn Community Hub at 10am.

Present: Cllrs J Norman (Chair), J Hales, V Barrett, M Townsend, J.Regan and Mr C Conner.

In attendance: Assistant Clerk and 2 members of the public

MFC/9/15	<p>Apologies Mr C Maggs and Mr M Swann for personal reasons.</p>	
MFC/10/15	<p>Declarations of Pecuniary and Non-Pecuniary interests of councillors on any item on the agenda Cllr Norman declared the Non-Pecuniary interest as Chair of Governors for Melbourn Primary School. Cllr Townsend declared the Non-Pecuniary interest as an employee at Melbourn Primary School.</p>	
MFC/11/15	<p>Minutes of last meeting from 17th June 2015 It was proposed by Cllr Hales and Cllr Barrett that the minutes of the meeting held on 17 June 2015 be accepted as a true record.</p>	
MFC/12/15	<p>A report on the last meeting 17th June 2015</p> <p>MFC/5/15</p> <p>Cllr Norman confirmed there is an outstanding action MFC/15/15 that hasn't been dealt with. Cllr Norman asked for clarification what the action was. Cllr Hales confirmed that it is to contact NHS England for Freedom of Information with regards to their plan for a provision of healthcare for South Cambs.</p> <p>The committee is to ask Heidi Allen – MP for South Cambridgeshire to lobby on its behalf once it has a clear view of what is required.</p> <p>The Clerk to contact Anglian Water and ask them to send Melbourn Parish Council the sewerage report and any updates on Melbourn they have.</p> <p>MFC/6/15</p> <p>It was confirmed Alison Talkington from SCDC is the lead officer of Neighbourhood Planning. The rates for travel expenses, etc used by the Neighbourhood Plan Steering Group will be in line with those used by the Parish Council.</p> <p>The Terms of Reference will be discussed with the Neighbourhood Plan Steering Group Committee on Wednesday 22 July 2015.</p>	<p>Cllr Norman</p> <p>The Clerk</p>

<p>MFC/13/15</p>	<p>Outstanding actions relating to the Endurance Estates Planning Application</p> <p>Melbourn Parish Council has received notice of refusal from SCDC.</p> <p>.</p> <p>Melbourn Parish Council is waiting to see if Endurance Estates appeal and if this occurs, Melbourn Parish Council will fight this case.</p>	<p>Cllr Norman</p>
<p>MFC/14/15</p>	<p>Definition of the Neighbourhood Area</p> <p>.</p> <p>A proposed Neighbourhood Area was discussed. Once the area has been approved the Neighbourhood Plan Steering Group will consult with the community.</p> <ul style="list-style-type: none"> • Discuss starting points and next step for starting a Neighbourhood Plan • A Neighbourhood Plan can be less than the Parish Boundary or you can join up with other Parishes. • The aim of the Neighbourhood Steering Group Committee is to try to increase the interest of other residents and Parishes. • Who owns the land that touches Melbourn Parish Council's perimeter? NPSG to investigate. • At present Foxton is the only Parish that have confirmed they are in agreement with a Neighbourhood Plan. <p>IT WAS PROPOSED BY CLLR BARRETT AND SECONDED BY CLLR HALES TO RECOMMEND TO THE FULL PARISH COUNCIL ON 27 JULY 2015 THAT MELBOURN FUTURES COMMITTEE AGREE TO USE THE EXISTING MELBOURN PARISH BOUNDARY FOR A NEIGHBOURHOOD PLAN. UNANIMOUS VOTE.</p>	
<p>MFC/15/15</p>	<p>Setting up of the Neighbourhood Plan Steering Group and first actions</p> <p>Neighbourhood Plan Steering Group Meeting will be held on Wednesday 22 July 2015 at 7.30pm at Melbourn Community Hub in the upstairs large meeting room.</p> <p>At the meeting the following will be discussed:</p> <ul style="list-style-type: none"> • Assign Roles • Allocating Parish Councillors/Melbourn Futures Committee and Members of the Public • How to stimulate interest from the Public • The following people at the meeting confirmed they would be interested in helping, Colin Conner, Cllr Hales and Mike Swann. 	<p>Actions for the Neighbourhood Plan Steering Group</p>

	<ul style="list-style-type: none"> • Village Plan – It was mentioned that it may be useful to meet with John Travis and Bruce Huett who were originally involved in the Village Plan. • Cllr Hales and Cllr Barrett to speak with Principal Simon Holmes from Melbourn Village College to possibly build something into the school’s curriculum for 2015/16 about Neighbourhood Planning. • To speak with Bridget Smith about Neighbourhood Planning and Grant Funding. • Do the Neighbourhood Plan team need to be DBS checked. 	<p>Cllr Hales and Cllr Barrett</p> <p>Cllr Norman</p>
<p>MFC/16/15</p>	<p>Implications of the proposed Boundary changes on Melbourn</p> <p>The Boundary Commission has recommended changes which would split the current Melbourn Division thus: Shepreth, Foxton, Heydon and the Chishills would be aligned with Chrishall Grange, Chrishall, Fowlmere, Foxton, Thriplow, Whittlesford, Hinxton, Ickleton and Duxford; while Meldreth and Melbourn would be joined with Whaddon, Bassingbourn-cum-Kneesworth, and Littlington. The new boundaries create significantly larger divisions (approximately 9000 voters instead of 7000) and a smaller number of councillors overall.</p> <p>The current Melbourn Division, arranged largely around the catchment area for Melbourn Village College and a strong association to the A10 transport corridor, gives way to two very different clusters, one with no secondary school and the other with two. You can view the details and comment on the proposals until July 6th (the Boundary Commission says it is ‘keeping an open mind’) at https://consultation.lgbce.org.uk/node/4143</p> <p>MPC do not believe the proposed boundary changes are sustainable. The size of the new boundaries and the populations involved will create significant challenges for County Councillors/District Councillors and Parish Councillors.</p> <p>Given the scope and volume and variation of the additional tasks involved it is inevitable that there will be a denigration of service to these communities unless additional resource and training to provide the necessary skill sets are available to support the new initiative and workload.</p> <p>The majority of the additional workload will fall to Parish Councils in general and the Parish Clerks in particular who are already over stretched in dealing with current issues in an ever decreasing fiscal environment.</p>	

MFC/17/15	<p>Methodology for keeping an overview of allocation of s106 and CIL funds.</p> <p>James Fisher from SCDC to send a detailed report of the amount of S106 money has been allocated to Melbourn PC to date.</p> <p>S106 money for Melbourn include:</p> <ul style="list-style-type: none"> • Armingford Crescent • Chalkhill Barrow • Elm Way • Rupert Neve Close • Stockbridge Meadows • The Hub <p>S106 money should be spent within 10 years.</p>	Cllr Norman
MFC/18/15	<p>To consider any topics for future discussions</p> <p>Endurance Estates</p> <p>Update on Neighbourhood Plan</p>	
	<p>Next Meeting: Wednesday 29 July 2015 at 10am.</p>	
	<p>The Chair closed the meeting at 11.58am.</p>	