

# MELBOURN PARISH COUNCIL

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Melbourn Parish Council  
Melbourn Community Hub  
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09 August 2019

## Dear Councillor

You are hereby summoned to attend a meeting of the Maintenance Committee to be held on Thursday, 15 August 2019 at 09.00am in Melbourn Community Pavilion for the purpose of transacting the following business:

## Dear Non-Cllr Committee Member

You are invited to attend a meeting of the Maintenance Committee to be held on Thursday, 15 August 2019 at 09.00am in Melbourn Community Pavilion for the purpose of transacting the following business:

## To Members of the Public and Press

You are invited to attend a meeting of the Maintenance Committee to be held on Thursday, 15 August 2019 at 09.00am in Melbourn Community Pavilion for the purpose of transacting the following business:

*Simon Crocker*

Simon Crocker, Parish Clerk to the Parish Council.

## AGENDA

**MA037/19 To receive and approve apologies for absence**

**MA038/19 To receive any Declarations of Interest and Dispensations**

**MA039/19 To approve the minutes of the Maintenance Committee Meeting held on 18 July 2019**

**MA040/19 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Maintenance Committee – 3 minutes per item)**

### MA041/19 Finance Matters:

- a) To receive a finance report on expenditure within the committee's remit.
- b) To consider the use of S106 Monies

**MA042/19 Governance Matters:** To receive the weekly inspection reports and consider any necessary actions

**MA043/19 Vandalism issues:** To consider any updates on vandalism in the Parish

### MA044/19 Village Maintenance Matters:

- a) To receive an update on fly-tipping
- b) To consider a Tree Health & Safety survey and Arboricultural report
- c) To consider a quote for pollarding of Willows on New Rec
- d) To consider provision for out of season football pitch marking
- e) To consider a report on the Parish Clock
- f) To consider a quote for hedgerow maintenance in Thatcher Stanfords Close

**MA045/19 Allotment Matters:** To receive updates and consider actions

### MA046/19 Stockbridge Meadows Matters:

- a) To receive a progress update on the Boardwalk
- b) To receive any other updates and consider actions

### Cemetery Matters:

- a) To consider progress updates following New Rd Cemetery Field Trip
- b) To consider a quote for the construction of a soil store at New Road Cemetery
- c) To receive any other updates and consider actions

**MA047/19 Pavilion Matters:** To receive any updates and consider actions

**MA048/19 Littlehands Matters:** To receive any updates and consider actions

**MA049/19 Outstanding Maintenance Issues: To consider the status of the jobs spreadsheet**

**MA050/19 New Maintenance Issues: To consider Maintenance issues arising since last meeting**

**MA051/19 To note date of next meeting: 19 September 2019**