

MELBOURN PARISH COUNCIL

Clerk: Simon Crocker
Melbourn Parish Council
Melbourn Community Hub
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Parish Office opening hours:

Monday: 10.00-1.00, Wednesday: 10.00-1.00, Friday: 10.00-12.00

Alternatively, please call to arrange an appointment.

09 November 2018

Dear Councillor

You are hereby summoned to attend a meeting of the Maintenance Committee to be held on Wednesday, 14 November 2018 at 11.00am in Melbourn Community Pavilion for the purpose of transacting the following business:

Dear Non-Cllr Committee Member

You are invited to attend a meeting of the Maintenance Committee to be held on Wednesday, 14 November 2018 at 11.00am in Melbourn Community Pavilion for the purpose of transacting the following business:

To Members of the Public and Press

You are invited to attend a meeting of the Maintenance Committee to be held on Wednesday, 14 November 2018 at 11.00am in Melbourn Community Pavilion for the purpose of transacting the following business:



Simon Crocker, Parish Clerk to the Parish Council.

AGENDA

MA015/18 To receive and approve apologies for absence

MA016/18 To receive any Declarations of Interest and Dispensations

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

MA017/18 To approve the minutes of the Maintenance Committee Meeting held on 12 October 2018

MA018/18 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Maintenance Committee – 3 minutes per item)

MA019/18 Finance Matters: To receive a monthly finance report on expenditure within the Committee's remit.

MA020/18 Allotment Matters: To receive updates and consider actions.

MA021/18 Cemetery Matters:

- a) To consider a quote to maintain Orchard road cemetery hedge adjoining Hagers Close
- b) To consider quotes for replacement trees at New Rd Cemetery
- c) To receive any other updates and consider actions

MA022/18 Stockbridge Meadows Matters:

- a) To consider a quote for the removal of wire fencing
- b) To consider a report from the Committee Chair on the future of the Boardwalk
- c) To receive any other updates and consider actions

MA023/18 Pavilion Matters: To receive updates and consider actions

MA024/18 Littlehands Matters: To consider measures to discourage vandalism

MA025/18 Outstanding Maintenance Issues: To consider the status of the jobs spreadsheet

MA026/18 New Maintenance Issues: To consider Maintenance issues arising since last meetings

MA027/18 To note the date of next meeting
14 Dec 2018