

MELBOURN PARISH COUNCIL – PLANNING COMMITTEE

(District of South Cambridgeshire)

A meeting of this Committee was held on Monday, 08 October 2018 in the large upstairs meeting room of Melbourn Community Hub at 7.30pm.

Members of the public are reminded that copies of reports and supporting documentation for agenda items can be obtained from the Parish Council website, <http://melbournparishcouncil.co.uk> or on request to the Clerk

Present: Cllrs Hart (Vice Chair), Clark, Buxton

Absent: None.

In attendance: Mr Simon Crocker - Parish Clerk, District Cllr Hales, and 1 member of the public.

PL028/18 To receive and approve apologies for absence

Apologies were received from Cllr Kilmurray. Acceptable reasons had been given

It was:

RESOLVED that the apologies be received and approved.

Proposed by Cllr Clark, seconded by Cllr Buxton – All in favour.

PL029/18 To receive any Declarations of Interest and Dispensations

a) To receive declarations of interest from councillors on items on the agenda

None.

b) To receive written requests for dispensations for disclosable pecuniary interests (if any)

None

c) To grant any requests for dispensation as appropriate

None

PL030/18 To approve the minutes of the Planning Committee Meeting on 20 August 2018

It was:

RESOLVED that the minutes of the planning committee meeting held on 20 August 2018 be approved as a correct record and duly signed by the Vice Chair

Proposed by Cllr Buxton, seconded by Cllr Clark – All in favour.

PL031/18 To report back on the minutes of the Planning Committee Meeting on 20 August 2018

There were no actions to report.

PL032/18 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Planning Committee – 3 minutes per item)

The Vice Chair suspended standing orders to allow public participation

A member of the public expressed concern over the proposed closure of New Road in December (agenda item PL035/18 a). The Vice Chair thanked the member of public for the comments and noted they would be discussed when that agenda item was reached

The Vice Chair re-imposed standing orders

PL033/18 Decision Notices: To receive any Decision notices issued since last meeting.

a) [S/2518/18/FL](#) – Provision of rear car park – Cambridge Technology Centre, Back Lane, Melbourn, SG8 6DP - **APPROVED**.

Signed:..... Dated: ...12.../...11.../2018

Original MPC Comment – **SUPPORT**.

b) [S/2870/18/FL](#) – Erection of detached dwellinghouse – 45 Water Lane, Melbourn, SG8 6AZ – **APPROVED**.

Original MPC Comment – **OBJECT**.

c) [S/2724/18/TP](#) – Proposed Tree Works – 15 The Lawns, Melbourn, SG8 6BA – **APPROVED**
Original MPC Comment – **SUPPORT**.

d) [S/2951/18/TC](#) – Proposed Tree Works in a Conservation Area – 44 High St, Melbourn, SG8 6DZ – **APPROVED**
Original MPC Comment – **NONE**.

e) [S/2983/18/TC](#) – Proposed Tree Works in a Conservation Area – 9 Drury Lane, Melbourn, SG8 6EP – **APPROVED**
Original MPC Comment – **SUPPORT**.

f) [S/3025/18/TC](#) – Proposed Tree Works in a Conservation Area – 16 Dolphin Lane, Melbourn, SG8 6AE – **APPROVED**.
Original MPC Comment – **SUPPORT**.

The decision notices were **Noted**.

PL034/18 MPC Planning Committee: - To consider proposals for an (almost) paperless Planning Committee.

It was:

RESOLVED that Melbourn Parish Council Planning Committee would trial paperless operations for six months.

Proposed by Cllr Clark, seconded by Cllr Buxton – All in favour.

PL035/18 Correspondence:

a) **To consider correspondence from Highways on a proposed road closure.**

A TTRO application for the closure of New Road and accompanying diversion for 10 days in December was considered. Members raised concerns about the potential impact on the village, access to New Road Cemetery, emergency service vehicular access, and the difficulties that the proposed diversion would create.

It was:

RESOLVED to write and send a letter of objection to Cambs County Council Streetworks team
Proposed by Cllr Hart, seconded by Cllr Clark – All in favour.

b) **To consider correspondence from Address Management on proposed new street names**

The Parish Clerk reported on the results of the recently held public consultation in respect of a request from 3C shared service address management to put forward suggestions for street names at the Hopkins Homes development off New Road.

136 suggestions were received in total. Results were tallied, tabulated and submitted (attached herewith).

The report was **Noted**.

PL036/18 S106 Matters: - To consider correspondence from South Cambs District Council

A request for items / projects for funding from the S106 officer at South Cambs District Council in respect of a potential development at 36 New Road, was considered. The Parish Clerk reported that Council had already sent in proposals in January 2018. Further suggestions were made that there should be a payment in lieu of affordable housing should the development propose less than 40%, library payments should go to the LAP, and the possibility of NHS contributions being used to facilitate outreach services in Melbourn was discussed.

It was:

RESOLVED that the suggestions be submitted to the S106 officer.
Proposed by Cllr Buxton, seconded by Cllr Clark – All in favour.

PL037/18 Planning Applications:

Signed:..... Dated: ...12.../...11.../2018

- a) **FOR INFORMATION ONLY:** [S/2980/18/DC](#) – Discharge of condition 2 (Hard & Soft Landscaping) of planning permission [S/2590/17/RM](#) – Land off New Road, Melbourn, SG8 6BY
For: Mrs Sharon Levell, Hopkins Homes Ltd.

The application was **Noted**.

- b) **FOR INFORMATION ONLY:** [S/2977/18/DC](#) – Discharge of condition 4 (Metal Railings) of planning permission [S/2590/17/RM](#) – Land off New Road, Melbourn, SG8 6BY
For: Mrs Sharon Levell, Hopkins Homes Ltd.

The application was **Noted**.

- c) **FOR INFORMATION ONLY:** [S/2949/18/DC](#) – Discharge of condition 5 (plans indicating a minimum of 5m² of dedicated amenity space) of planning permission [S/2590/17/RM](#) – Land off New Road, Melbourn, SG8 6BY
For: Mrs Sharon Levell, Hopkins Homes Ltd.

The application was **Noted**.

- d) [S/2944/18/AD](#) – Site signage, Temporary sales cabin signage and sales centre signage – Land off New Road, Melbourn, SG8 6EY
For: Mrs Sharon Levell, Hopkins Homes Ltd.

It was:

RESOLVED to make no comment.

Proposed by Cllr Buxton, seconded by Cllr Clark – All in favour.

- e) [S/2971/18/VC](#) – Variation of Condition 6 (Use of Land) pursuant to planning permission [S/1467/00/F](#) – Saxon House, 8 Saxon Way, Melbourn, SG8 6DN
For: c/o Agent, TTP Group Plc

This application had already been determined and therefore was not considered.

- f) [S/2100/18/FL](#) – Extension and conversion of part of existing driving range to provide a customer fitting centre – Kingsway Golf Centre, Cambridge Road, Melbourn, SG8 6EY
For: Kingsway Golf Centre

It was:

RESOLVED to **SUPPORT** the application with no further comment.

Proposed by Cllr Buxton, seconded by Cllr Clark – All in favour.

- g) [S/3385/18/FL](#) – Demolition of existing dwelling and construction of two chalet style detached dwellings – Clunchpits, 1 London Way, Melbourn, SG8 6DJ
For: Mr P Norbury

It was:

RESOLVED to **OBJECT** to the application citing material planning considerations of harmful encroachment into the countryside

Proposed by Cllr Buxton, seconded by Cllr Hart – All in favour

- h) [S/3181/18/FL](#) – Single storey open extension rear – White House Farm, Cambridge Road, Melbourn, SG8 6EY
For: Mr Parmir Rai

It was:

RESOLVED to support the application with no further comment.

Proposed by Cllr Clark, seconded by Cllr Buxton – All in favour

PL038/18 To note the date of next meeting

12 Nov 2018

The Vice-Chair closed the meeting at 20:25

Signed:..... Dated: ...12.../...11.../2018