

MELBOURN PARISH COUNCIL

Clerk:
Melbourn Parish Council
Melbourn Community Hub
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Melbourn
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<http://www.melbournparishcouncil.co.uk>

Please note: New Parish Office opening hours:

Monday: 10.00-1.00, Wednesday: 10.00-1.00, Friday: 10.00-12.00

Alternatively, please call to arrange an appointment.

18 July 2018

Dear Councillor

You are hereby summoned to attend a Meeting of the Parish Council to be held on Monday, 23 July 2018 at 7.30pm in large upstairs meeting room of Melbourn Community Hub for the purpose of transacting the following business:

To Members of the Public and Press

You are invited to attend a Meeting of the Parish Council to be held on Monday, 23 July 2018 at 7.30pm in large upstairs meeting room of Melbourn Community Hub for the purpose of transacting the following business:

Members of the public are reminded that copies of reports and supporting documentation for agenda items can be obtained from the Parish Council website, <http://melbournparishcouncil.co.uk> or on request to the Clerk:



Simon Crocker, Parish Clerk to the Parish Council

AGENDA

PC046/18 To receive and approve apologies for absence

PC047/18 To receive any Declarations of Interest and Dispensations.

Members are reminded that they are required to ensure their Declaration is updated within 28 days of any change in circumstances.

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

PC048/18 To approve the minutes of the Parish Council Meeting 25 June 2018

PC049/18 To report back on the minutes of the Parish Council Meeting 25 June 2018

PC050/18 To receive the Clerk's Report

PC051/18 To receive a report from District Cllrs Hales and Hart

PC052/18 To receive a report from County Cllr Van de Ven

PC053/18 **Public Participation:** (For up to 15 minutes members of the public may contribute their views and comments and questions to the Parish Council – 3 minutes per item)

PC054/18 **Highways Matters:**

- a) To consider representations from Shepreth Parish Council regarding a proposed reduction in speed limit on Cambridge Road

PC055/18 **Leisure and Amenities Matters:**

- a) To consider a proposal from Melbourn Dynamos FC for a single annual payment.
- b) To review the schedule of fees for the Community Pavilion and recreation grounds
- c) To consider the installation of Barbecue facilities at Stockbridge Meadows

PC056/18 Finance Matters:

- a) To receive and consider the Monthly Finance Report.
- b) To receive and consider the Approvals Lists for July 2018.
- c) To receive an update on the use of pre-paid debit cards and consider setting limits

PC057/18 Development Matters:

To consider a formal offer of transfer of open space from Hopkins Homes Ltd

PC058/18 Governance Matters:

- a) To consider ratification of Terms of Reference for the Finance & Good Governance Committee.
- b) To consider ratification of Terms of Reference for the Maintenance Committee
- c) To consider pursuing the Quality Council Foundation Award

PC059/18 Maintenance Matters and Quotations:

- a) To consider quotations for Pressure Washer Water Tanks
- b) To consider quotations for works to Melbourn War Memorial.
- c) To consider quotations for additional lighting at Melbourn Community Pavilion.
- d) To consider quotation for the purchase of a Key Safe for Melbourn Community Pavilion.

PC060/18 Committee Reports: To receive draft minutes of the following Committee Meetings and consider any recommendations therein:

- a) Planning - 9 June 2018 – No Recommendations

PC061/18 HR Matters

- a) To receive an update from the HR Panel
- b) To consider a service agreement for 83 High St

PC062/18 To note date of next meeting: 24 Sept 2018