

MELBOURN PARISH COUNCIL

MINUTES

Minutes of the MAYD (Melbourn Area Youth Development) Committee held on Wednesday, 21 March 2018 at 9.30am in the Pavilion, The Moor, Melbourn, SG8 6EH

Present: Cllr Cowley (Chair), Cllr Eckers, District Cllr Hales, Cllr Norman

In attendance: Assistant to the Clerk, Lisa Steeples and Matthew Barnes Smith (Groundwork)

MAYD112/16 To receive any apologies for absence

County Cllr van de Ven

MAYD113/16 To receive any declarations of pecuniary or non-pecuniary interests and reasons from Councillors on any item on the agenda

None received

MAYD114/16 To approve the Minutes of the meeting held on Friday, 16 February 2018 - APPENDIX 1

It was noted that District Cllr Barrett was not present at the meeting but District Cllr Hales was. Minutes to be amended to reflect this.

IT WAS PROPOSED TO ACCEPT THE MINUTES WITH THE AMENDMENT NOTED ABOVE. PROPOSED BY DISTRICT CLLR HALES. SECONDED BY CLLR NORMAN. ALL IN FAVOUR. THIS WAS CARRIED.

MAYD115/16 Report on actions from the meeting on Friday, 16 February 2018

MAYD106/16 Cllr Norman noted that she had not yet obtained a quote from an electrician for additional flood lighting. Also noted that as the nights were getting lighter, there was less urgency for this. Noted that when quote is sought, this should include a light on the pathway to Littlehands. MBS requested that the light be in place before the end of the summer. **ACTION: Cllr Norman to obtain quote from electrician for additional flood lighting at the pavilion and also a light on the pathway to Littlehands.**

MAYD107/16 Groundwork had provided more information on the vacancy to be filled. **ACTION : Assistant to the Clerk would post details on noticeboards, website and facebook.**

MAYD110/16 Assistant to the Clerk noted follow up with participating Parish Councils with regard to outstanding contributions. Also noted that draft SLA had not been circulated as this would be done in advance of the annual catch up meeting to be scheduled after the May election.

MAYD116/16 To receive reports from Groundwork for January to March 2018 – APPENDIX 2

Groundwork's report was circulated and comments or questions invited: Noted that numbers for years 7 and 8 are good. Numbers for year 9 upwards were poor. Decision had been taken to reduce to a single session.

MBs reported that in response to an incident in January, separate sessions for boys and girls had been held with workshops addressing topics including discuss body image and gender issues. Possibility of repeating the sessions once a term. Reported that the young people had responded well although it was noted that this had resulted in reduced numbers for February. Letter had also been sent home emphasising importance of staying in close proximity to the building, particularly on dark evenings.

MBS reported that a further incident had taken place the previous week involving physical harm. Decision taken to exclude the person from youth club but MBS noted that this was not a desired course of action. There was discussion with regard to importance of additional lighting outside the building.

MBS noted importance of keeping the young people engaged. Also noted that he would like to engage with parents, perhaps through a parents' evening. MBS attended Melbourn Primary School to do assemblies with year 6. Noted difficulties in arranging to access MVC for lunchtime or evening clubs.

MAYD117/16 To discuss MAYD accounts – APPENDIX 3

Noted that contributions from Shepreth and Foxton Parish Councils now received. Cllr Eckers noted that Foxton Parish Council is unlikely to be willing to pay more than £800 in future. Cllr Eckers suggested that it would be helpful to have a costing per child for youth club. There was discussion as to Melbourn Parish Council's contribution being significantly greater than partner Parish Councils.

ACTION: RFO to calculate cost per child for each youth club session.

MAYD118/16 To discuss improving communication amongst MAYD Committee and with Groundwork

District Cllr Hales noted concern that he had been unable to make contact with Groundwork following reports of an incident in January and requested that incidents are promptly reported to the Parish Office in future. Matthew Barnes Smith highlighted the need for out of hours contact for the Parish Council.

ACTION: Assistant to the Clerk to discuss with Cllrs to arrange for second keyholder to act as out of hours point of contact.

MAYD119/16 To discuss and consider contributions from participating Parish Councils based on numbers attending youth club

The Chair noted that c.£12k is payable to Groundwork which equates to c.£500 per child per year based on 42 young people attending during the period. Noted surprise at the number of young people attending from Royston. Noted that contributions from participating Parish Councils will need to take account of Parish Councils that do not currently make a contribution. Suggested contributions :

- Foxton - £950
- Meldreth - £2,300
- Shepreth - £52
- Melbourn - £9,000

Noted the need to make provision if any participating Parish Councils decide not to contribute. District Cllr Hales queried if Melbourn Parish Council should consider its position in future if other Parish Councils do not contribute. To be discussed further after the election in May. Also noted that Melbourn Parish

Council funding is from solar farm money not precept. Cllr Norman noted that Melbourn Parish Council will soon apply for Community Grant.

ACTION: Assistant to the Clerk to send previous application to Chair.

IC suggested that the figures produced by the RFO be included in the SLA. Noted that although numbers from villages can change, the figures would be indicative as they are based on the previous year's attendance. There was a suggestion that the figures include a 'cushion' to allow for fluctuations in the coming year. Cllr Norman suggested that the SLA be drafted for one year rather than 3 and that funding be calculated on an annual basis. Suggested that following be added at the end of the draft SLA:

'Contributions for funding will be reviewed annually based on the previous year's attendance such that funding is distributed as equitably as possible and funding for 2018/2019 should be as follows:

Melbourn	£9,777.18
Meldreth	£2,088.59
Shepreth	£522.39
Foxton	£1,803.83

ACTION: Assistant to the Clerk to make amendments previous discussed at the meeting on 16 February 2018 to the draft SLA.

MAYD120/16 To discuss and agree scope for annual update meeting for MAYD involving participating Parish Councils to be arranged following May election

There was discussion as Groundwork attending this meeting and also representatives from the young people at youth club. It was noted that, with the exception of Foxton, there is no representation at meetings from participating Parish Councils. Cllr Norman noted that the annual meeting would be a good opportunity to promote youth club and share information.

It was suggested that the meeting be arranged to include an evening BBQ for families and representatives from Parish Councils. This would provide a good opportunity for people to engage with Groundwork. Suggested to arrange just before the end of summer term. To be discussed further at meeting on 20 June.

*[Post meeting note: Matthew Barnes Smith has subsequently suggested two dates: 10 or 17 July 2018 for annual meeting with evening BBQ. **ACTION: Assistant to the Clerk to circulate date.]***

[10:35 Cllr Eckers left the meeting.]

MAYD121/16 To accept notices and matters for future agenda:

- a) Suggestions from young people at Youth Club
Groundwork to arrange activities for young people. Queried if the 'refs room' was available but advised this is in use.
- b) Suggestions from Councillors
Matthew Barnes Smith to be involved in strategic planning meeting when arranged. Also suggested that Parish Councillors may be interested to visit other youth clubs run by Groundwork.

- c) Suggestions from Members of the Public
None received.

Date and time of future meetings:

- 20 June 2018 (9.30am)
- Annual Meeting and evening BBQ – (poss 10 or 17 July - to be confirmed)
- 19 September 2018 (9.30am)

ACTION: ASSISTANT TO THE CLERK to book room at The Hub.

The Chair closed the meeting at 10:42.