

NON-FINANCIAL RISK MANAGEMENT

Risk	Public Open Spaces: Play Parks
Degree of risk	High <i>See Parish Estate – Safety Inspections Policy for rationale of risk assignment</i>
Persons Involved	Play Safety Ltd (RoSPA registered company) – carries out inspections and undertakes repairs/replacement of equipment as necessary The Clerk liaises with the Parish Maintenance Working Party. Oversees work carried out by Wardens and appoints contractor for any other work The Wardens carry out work not completed by contractor.
Control Measures	<ul style="list-style-type: none"> • All Play Parks are inspected annually by Play Safety Ltd in June. A report is prepared for the Parish Council and considered by the Parish Maintenance WP at its next meeting. • If faults pose a H&S risk, immediate action is taken following consultation with the Chair of the PMWP. • The WP (recorded in its minutes) identifies which tasks are for Play Safety Ltd, the Wardens and a contractor and passes the list to the Clerk for action. • Completed actions are recorded on the WP's on-going task list and in the minutes. • The WP minutes are published on the Council's website. • Play areas are inspected on a weekly basis by the Warden to check for damage/vandalism. There is a written checklist. Inspection outcome recorded with information on date, time, person and outcome. Sheets filed in Parish Office.
Reviewed by	Parish Maintenance Working Party
Date	26 March 2018

Actions/comments	
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