

MELBOURN PARISH COUNCIL

Clerk: Sarah Adam
Melbourn Parish Council
Melbourn Community Hub
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Please note: New Parish Office opening hours:

Monday: 10.00am-1.00pm, Wednesday: 1.00pm-3.00pm, Friday: 10.00am-1.00pm

Alternatively, please call to arrange an appointment.

31st May 2017

Dear Councillor,

You are hereby summoned to attend a meeting of the Parish Council to be held on Monday 5th June 2017 at 7.30pm in the upstairs meeting room of Melbourn Community Hub for the purpose of transacting the following business:

To Members of the Public and Press

You are invited to attend a meeting of the Parish Council to be held on Monday 5th June 2017 at 7.30pm in the upstairs meeting room of Melbourn Community Hub for the purpose of transacting the following business:

Motion to exclude Public and Press: Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda item – PC37/17

AGENDA

PC24/17: To receive any apologies for absence.

PC25/17: To receive any Declarations of Interest and Dispensations

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

PC26/17: To approve the minutes of the Parish Council Meeting 22nd May 2017

PC27/17: To report back on the minutes of the Parish Council Meeting 22nd May 2017

PC28/17 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Parish Council – 3 minutes per item).

PC29/17 Simon Holmes, Principal from Melbourn Village College to discuss plans to erect a fence around the school property in order to safeguard college students and reduce anti-social behaviour on college grounds in the evenings / weekends.

PC30/17: To decide whether to move the two fire safes containing Parish Council Cemetery Records, Francis Armhouses and History Group documentation from Melbourn Community Hub to a different location, if so, to where

PC31/17: To agree a process for co-option

PC32/17: To receive the Management Balance Sheet for year-end 31st March 2017

PC33/17: To approve and sign the Annual Return Form year ending 31st March 2017 including the Annual Governance Statement for 2016/2017

PC34/17: To agree the yearly meeting schedule for 2017/2018

PC35/17: To agree a change of agenda item from Correspondence to The Clerks Report

PC36/17: Correspondence:

a) MPC Response to Jocelyn Robson

Please note that no decisions can lawfully be made under this item. LGA 1972 s12 10(2) (b) states that business must be specified; therefore the Council cannot lawfully raise matters for discussion.

PC37/17: Staffing Matters – HR Panel (HELD IN CAMERA)

Sarah Adam

Sarah Adam
Melbourn Parish Clerk