

MELBOURN PARISH COUNCIL

Clerk: Sarah Adam
Melbourn Parish Council
Melbourn Community Hub
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Melbourn
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Please note: New Parish Office opening hours:

Monday: 10.00am-1.00pm, Wednesday: 1.00pm-3.00pm, Friday: 10.00am-1.00pm

Alternatively, please call to arrange an appointment.

20 September 2017

Dear Councillor,

You are hereby summoned to attend a meeting of the Parish Council to be held on Monday 25th September 2017 at 7.30pm in large upstairs meeting room of Melbourn Community Hub for the purpose of transacting the following business:

To Members of the Public and Press

You are invited to attend a meeting of the Parish Council to be held on Monday 25th September 2017 at 7.30pm in large upstairs meeting room of Melbourn Community Hub for the purpose of transacting the following business:

Motion to exclude Public and Press: Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda item – NONE

AGENDA

PC76/17: To receive any apologies for absence.

PC77/17: To receive any Declarations of Interest and Dispensations

- a) To receive declarations of interest from councillors on items on the agenda
- b) To receive written requests for dispensations for disclosable pecuniary interests (if any)
- c) To grant any requests for dispensation as appropriate

PC78/17: To approve the minutes of the Parish Council Meeting 24th July 2017

PC79/17: To report back on the minutes of the Parish Council Meeting 24th July 2017

PC80/17 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Parish Council – 3 minutes per item).

PC81/17 Full planning application for the construction of 23 dwellings with associated access from The Moor, infrastructure and open space at Land to the rear of numbers 46-56 The Moor, Melbourn. John Hanson, Hanson Services Ltd S/1032/17/FL

PC82/17: To receive a report from County Cllr Van de Ven

PC83/17: To receive a report from District Cllrs Barrett and Hales

PC84/17: Councillors Attendance

PC85/17: The Clerks Report

PC86/17: To receive details of cheques/BACS/Visa/Direct Debits to be drawn on the Parish Council's account as detailed or amended by late payments for August 2017 and September 2017

PC87/17 To receive the quarterly financial report from Melbourn Community Hub Management Group

PC88/17: A recommendation from Finance and Good Governance Committee to not allocate £30,000.00 from reserves for unplanned work

PC89/17: To discuss and agree Littlehands Lease

PC90/17: To discuss and approve signage from Cambridge County Highways for All Saints Church Hall Sign Post

PC91/17: Recommendation from F&GG to approve revised Policy on Expenditure Decision Making

PC92/17: To review and agree Melbourn Parish Council Community Grant Policy

PC93/17: To review and agree revised Finance and Good Governance Terms of Reference

PC94/17: Recommendation from the Communication Working Party that a newsletter is not produced and the working party is wound up.

PC95/17: HR Panel

- a) To discuss and approve Councillors Actions to help reduce the Clerks Workload document
- b) To provide an update to the Clerk's working hours

Sarah Adam

Sarah Adam
Melbourn Parish Clerk