

# MELBOURN PARISH COUNCIL

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Clerk: Sarah Adam  
Melbourn Parish Council  
Melbourn Community Hub  
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Please note: New Parish Office opening hours:

**Monday: 10.00am-1.00pm, Wednesday: 1.00pm-3.00pm, Friday: 10.00am-1.00pm**

Alternatively, please call to arrange an appointment.

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30<sup>th</sup> August 2017

Dear Councillor,

You are hereby summoned to attend a meeting of the **Finance and Good Governance Committee** to be held on Monday 4<sup>th</sup> September 2017 at 7.30pm followed by Planning Committee Meeting at 8.30pm (this meeting will start upon the finish of the Finance & Good Governance Meeting should that be later than 8.30pm) in the large upstairs meeting room of Melbourn Community Hub for the purpose of transacting the following business:

To Members of the Public and Press

You are hereby invited to attend a meeting of the **Finance and Good Governance Committee** to be held on Monday 4<sup>th</sup> September 2017 at 7.30pm followed by Planning Committee Meeting at 8.30pm (this meeting will start upon the finish of the Finance & Good Governance Meeting should that be later than 8.30pm) in the large upstairs meeting room of Melbourn Community Hub for the purpose of transacting the following business:

***Motion to exclude Public and Press: Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that as publicity would be prejudicial to the public interest by reason of the confidential nature of the business about to be transacted at Agenda item – NONE***

## AGENDA

FG11/17: To receive any apologies for absence.

FG12/17: To receive declarations of interest from councillors on items on the agenda

FG13/17: To approve the minutes of the Finance and Good Governance Meeting 10<sup>th</sup> July 2017

FG14/17: To report back on the minutes of the Finance and Good Governance Meeting 10<sup>th</sup> July 2017

FG15/17 Public Participation: (For up to 15 minutes members of the public may contribute their views and comments and questions to the Parish Council – 3 minutes per item).

FG16/17: To receive the income and expenditure verses budget report for 2017/2018 from 1 April 2017 to 30<sup>th</sup> August 2017

FG17/17: To discuss and review Melbourn Parish Council Insurance Policy

FG18/17: To discuss and review a Policy for Unplanned Expenditure – Decision Making

FG19/17: To note the S106 balance

*Sarah Adam*

Sarah Adam  
Melbourn Parish Clerk