

## MELBOURN PARISH COUNCIL MINUTES

### DRAFT MINUTES SUBJECT TO FORMAL RATIFICATION AT THE NEXT PLANNING MEETING

Minutes of the Planning Committee held on Monday 1<sup>st</sup> August 2016 in the upstairs meeting room of the Community Hub at 7.15 p.m.

Present : Cllr Sherwen (Chair), Cllr R Gatward, Cllr S Hart, Cllr A Mulcock, Cllr S Parton and Cllr M Townsend.

In attendance: Mrs V Tookey (Acting Clerk), District Cllrs Hales and Barrett and 22 members of the public.

**PL42/16 Apologies for Absence:**

Apologies were received from R Tulloch, I Bloomfield, M Linnette and K Crosby who had tendered their resignations. Also the Clerk due to ill health.

**PL43/16 Declarations of Interest:**

Cllr Hart declared a non-pecuniary interest for item PL49/16(a).

Cllr Townsend declared a pecuniary interest on PL50/16(a) as works at Melbourn Primary School and a non-pecuniary interest PL48/16 New Road.

**PL44/16 Minutes of meeting held on 18<sup>th</sup> July 2016:**

**IT WAS PROPOSED BY CLLR GATWARD SECONDED BY CLLR MULCOCK THAT THE MINUTES OF THE MEETING HELD ON 18<sup>TH</sup> JULY 2016 BE SIGNED AS A TRUE RECORD. THIS WAS CARRIED BY ALL.**

**PL45/16 Report on the last meeting Monday 18<sup>th</sup> July 2016.**

See Appendix A

**PL46/16 To consider any matters concerning the Village Car Park.**

It was noted that Clerk was still finalising details of payments.

**PL47/16 To consider Request for Static Food Van – Car park, High Street, Melbourn.**

Chairman referred to PL35/16 on previous minutes and Lease with S.C.D.C. There was discussion resulting in clarification being required regarding Clause 2.1.1 of the lease, before a decision on 24 hour parking could be debated.

**PL48/16 S/0287/15/OL outline application for the erection of 18 dwellings 36 New Road, Melbourn – To advise James Fisher, Section 106 Officer what projects the Parish Council wishes to put forward.**

James Fisher had offered some suggestions and it was confirmed that because the housing mix is not yet known, the amount available cannot be provided.

On Cllr Gatward's suggestion it was agreed to consider putting money towards new skate board ramp and the memorial project.

District Cllr Hales confirmed that as this application has already been approved S106 funding will be awarded but advised the Council that detailed costings need to be collated as a matter of urgency. Cllr Hart proposed a Working Group which was agreed on the proposition of Cllr Mulcock and seconded Cllr Gatward. Cllr Hart, Ms N Cross, Mrs J Wakerley offered to join a working party. It was also suggested that the Youth Cub members input was important and since the club was closed for the summer holidays Groundworks Leaders to be consulted.

**PL49/16 To receive any notifications or planning consultation documents.**

- (a) Application for construction of New Annex Accommodation at 62 High Street, Melbourn, SG8 6AJ. S/1327/16/FL has been approved.
- (b) Application for proposed farm access and cross over at Cherry Trees, Cambridge Road, Melbourn S8 6EY. S/0466/16/FL has been refused.
- (c) There were no other notifications to record.

**PL50/16 To consider the following Planning Applications:**

- (a) Application under Regulation 3 of the Town and Country Planning General Regulations 1992 (as amended) for the retention of a 1 x 5 bay modular classroom building until 31<sup>st</sup> August 2018, without complying with condition 1 of S/00753/11/CC at Melbourn Primary School, Mortlock Street, Melbourn SG8 6DB. S/0194/16/CC.

**On the proposition of Cllr Mulcock, seconded by Cllr Parton it was agreed that Council will approve this application ; so long as Cambs County Council confirm in writing to the Clerk that it will abide by the undertaking in 4.9 of Planning Statement ref: CS/048796 to return area to green space. Council takes the view that by 2018 permanent space would be erected and the 2 temporary classrooms removed.**

- (b) Application for Barn conversion to a 2 bed annexe at 17 High Street, Melbourn SG8 6ER S/1710/16/LB.

**On the proposition of Cllr Parton, seconded by Cllr Hart it was proposed that the Council object to this application on the grounds (1) that there will be loss of privacy to adjoining property known as Kings Cottage and (2) that no external building material details have been provided.**

- (c) Application for Barn conversion to a 2 bed annexe at 17 High Street, Melbourn SG8 6ER S/1709/16/FL

**On proposition of Cllr Parton, seconded by Cllr Hart Council agreed to object to this application on the grounds (1) that there will be loss of privacy to adjoining property known as Kings Cottage and (2) that no external building material details have been provided.**

- (d) Application for variation of Condition 2 S/1427/14/FL for Solar Farm and associated works at Land between Railway and Sewage Disposal, land between Railway and Sewage Disposal Works, Royston S/1662/16/VC

**On proposition of Chairman, seconded by Cllr Gatward, it was agreed to return with no recommendation due to lack of information.**

- (e) Application for demolition of existing garage, construction of front single storey extension and garage side two storey extension, rear two storey and single storey extensions at 78 Beechwood Avenue, Melbourn SG8 6BW. S/1683/16/FL.

**On proposition of Cllr Parton, seconded by Cllr Gatward It was agreed to support this application with no comment. This was carried by all.**

- (f) Application for two storey side extension, single storey rear extension and alteration to the front porch at 48 Beechwood Avenue, Melbourn SG8 6BW. S/1838/16/FL.

**On proposition of Cllr Hart and seconded by Cllr Mulcock it was agreed to support this application with no comment. This was carried by all.**

- (g) Application for redevelopment of tennis court area to create 50 additional car parking spaces at Melbourn Science Park, Cambridge Road, Melbourn SG8 6EE. S/1654/16/FL.

**Concerns were raised about trees which had been and were being planned to be removed. Also questioned why additional spaces were required when such emphasis has been placed on alternative methods of transport especially cycling.**

**On proposition of Cllr Sherwen, seconded by Cllr Hart it was agreed to support this application with the comment that the Tree Officer should be involved.**

- (h) Application for rear extension at 145 High Street, Melbourn SG8 6AR. S/1883/16/FL.

**On proposition of Cllr Hart, seconded by Cllr Gatward it was agreed to support this application. This was carried by all.**

**PL51/16      There was no correspondence to report.**

**The Chairman then opened the meeting for public questions.**

- i. Mr R Forbes asked for clarification regarding payments to Interserve as the summary sheet provided did not agree with the transaction details provided. Chairman was also asked given the recent resignations of councillors, who would be leading on this issue. Chairman asked for residents' forbearance. Mr M Stapleton also requested

clarification as to whether v.a.t. had been included in the summary sheet. **ACTION : Clerk to clarify v.a.t..**

- ii. Mr R Forbes asked to know why the interest of the Co-op in relocating to the car park was not considered by the Council. It was firstly discussed at Finance and General Purposes Committee in March 2015 despite original letter being received in December 2014. Chairman confirmed that this application had been fully discussed and that a democratic decision had been made. Council rejected for variety of reasons:- (i) contravening the lease (ii) safeguarding the route to school (iii) perceived anti-social behaviour (iv) preserving "space" in the village. Cllr Mulcock also pointed out that the Co-op had originally requested confidentially. District Cllr Hales stated that the Council had always been concerned to make sure Melbourn had a staged and sensible development throughout the village and should such a use have been agreed then future use of site could not have been controlled.
- iii. The Caretaker for the Pavilion took the opportunity to raise health and safety issues which had not been dealt with although reported to Beactive. Issues such as lighting have been outstanding for a long time. **It was agreed that, as a matter of urgency, the Clerk request BeActive to provide an in depth report on building and usage since the contract was awarded.**

**Chairman reminded the meeting that further questions should be concerning planning issues.**

There being no further business the Chairman closed the meeting 9.30 p.m.