

MELBOURN PARISH COUNCIL

MINUTES

Minutes of the MAYD (Melbourn Area Youth Development) Committee held on Tuesday 19th April 2016 in the upstairs meeting room of the Melbourn Community Hub, 30 High Street, Melbourn at 10.00am.

Present: Cllr Barnes (Chair), Cllr Stewart, Cllr Eckers, District Cllr V Barrett, County Council Van de Ven.

In attendance: Lisa Steeples and Angela Chappel – Groundworks

MAYD48/15	<p>Apologies Cllr Hales and Cllr Bloomfield. Due to the Clerk undergoing training the Committee took the minutes.</p> <p>The committee welcomed Angela Chappel from Groundworks who will be replacing Lisa Steeples.</p>	
MAYD49/15	<p>Declarations of Pecuniary and Non-Pecuniary interests of councillors on any item on the agenda</p> <p>None</p>	
MAYD50/15	<p>Minutes of the meeting held on 23RD February 2016</p> <p>IT WAS PROPOSED BY CLLR BARNES AND SECONDED BY CLLR ECKERS THAT THE MINUTES OF 23RD FEBRUARY 2016 BE ACCEPTED AS A TRUE RECORD. THIS WAS CARRIED.</p>	
MAYD51/15	<p>Report on actions from the last meeting.</p> <p>Lisa from Groundwork has now received keys to the pavilion. These will be given to the Lead Worker, Ben who will be responsible for them. ACTON COMPLETE.</p> <p>There was no further update concerning the SLA and liaising with Claire Gibbons, Community Officer from SCDC.</p> <p>There was no further update concerning C Cllr van de Ven contacting Barrington Parish Council to see if they are interested in joining MAYD Committee. ACTION: Cllr van de Ven to give an update at the next meeting.</p> <p>Several children from MAYD catchment area attend both Melbourn & Meldreth Status Quo.</p> <p>Astra Zeneca C Cllr van de Ven asked for any funding. They offered teaching programmes but no monies. Edible gardening – received funding.</p>	<p><i>Cllr Hales</i></p> <p><i>C Cllr S van de Ven</i></p>
MAYD52/15	<p>To receive a report from Groundworks</p> <p>The committee were presented with Groundworks Report. See attached.</p>	

	<p>Duke of Edinburgh Award Scheme discussed.</p> <p>Lisa suggests talking to youth to get their views. MAYD supports in principle.</p> <p>Groundworks asked to speak to their fundraisers as to possibility of Community Funding.</p> <p>Fridge in pavilion Lisa reports is OK and she is happy with situation.</p> <p>Reports</p> <p>On average 25 present per week. 3 sessions in March.</p> <ul style="list-style-type: none"> • Comic Book Session • Arts and Crafts • March Project – Lauren and Lisa has given examples for children to colour. <p>Lisa in attendance for the next 4 weeks. Pictures hopefully at next meeting. Andy envisages a ceremony with pictures. Publicity required.</p> <p>Vote of thanks to Lauren.</p> <p>Annual</p> <ul style="list-style-type: none"> • Summer Fete • Tommy’s Trust • Thorpe Park • Stall Booked <p>Volunteers – One possible new recruit.</p> <p>Lisa – Sex & Relationships Figures in Annual Report</p> <p>Community Award 1st Place. 10/3/16 Certificate and Plaque received at SCDC.</p> <p>Mini workshop on spray painting. Angela will report back. Community welcome.</p> <p>Monies from Police Commissioner expected. CLLR HALES TO INVESTIGATE – CLLR BARRETT</p>	
<p>MAYD53/15</p>	<p>Community Rail Partnership</p> <p>March nearly finished.</p> <p>Employment Projects eg garden green team – Lisa.</p>	<p>County Cllr S v d Ven</p>

MAYD54/15	County Council Grant ?	County Cllr S v de Ven
MAYD55/15	SLA Gill – Operations Directors Still no SLA. Cllr Hales to sign them, Groundworks sign, break down. Staff Ratios etc. COMMITTEE IN AGREEMENT THAT CLLR HALES SIGNS SLA.	County Cllr S V d Ven
MAYD56/16	Authority to Proceed AGREEMENT SOUGHT ON AUTHORITY TO PROCEED.	
MAYD57/16	Summer Provisions Quote for summer provision: Options included (Thorpe park popular), discuss at next meeting. Day trip – cost of staff	
MAYD58/15	To review and agree agenda items for the next meeting <ul style="list-style-type: none"> a) Groundwork Report b) Community Rail Partnership c) SLA d) Astra Zeneca e) Summer Provision f) Police Commissioners Funding 	
MAYD59/15	To agree date and time of next meeting The next meeting will be held on Tuesday 11 th June 2016 at 10am. The Chairman expressed an enormous vote of thanks to Lisa for all her hard work.	
	The Chair closed the meeting at 11.23am	



Melbourn Monthly Overview

2015 – 2016 Annual Report

Lisa Steeples

Youth Delivery

Lisa took over as project manager in April 2015. During that period she has built relationships with the local school Melbourn Village College, the Summer Fete Committee and Terence Higgins Trust amongst others.

On the whole young people throw themselves into all activities that are provided to them. We have a programme plan consultation session with them on a termly basis, which allows them to have input into the activities they would like during the sessions. Activities include, arts and crafts, cooking, art projects, gardening, team games, sports equipment/sports day activities, themed sessions such as Christmas, Easter, Halloween, Mothers Day and Fathers Day and also sessions from outside speakers. The young people are also given the chance to have free time where they can use the building and outside space for a general chill out session.

In June, Melbourn has a summer fete. The young people asked staff whether it was something they could get involved in it and whether they could fundraise for a local charity. See below for key successes to see how this went.

After Melbourn Summer Fete Lisa made a request for a donation towards the youth club, which could go towards a trip for the young people. The club was lucky enough to be given a £300 donation which went towards a Christmas trip. The trip consisted of two games of bowling and a meal. The money which was kindly donated from the Summer Fete Committee paid for the young people's bowling and they paid for their meal and travel.

In the New Year the young people requested more art based activities in the sessions. Luckily enough the Lead Worker Lauren is an artist, so she used her skills to create fun new projects for the young people, this included a comic book workshop which was ongoing for a couple of months, Lauren showed the young people some basic story boarding techniques, which allowed them to gain new skills and explore their creative abilities.

A new contact at the Community Rail Partnership - Andy Hart - contacted the youth club to get them involved in an art project that would comprise of three murals that would be used in local train station waiting rooms. The young people were to create their designs on an A4 piece of paper then Andy and his team will agree on three winning designs. The specification for the project was to include local landmarks and areas. The young people have decided to work as a group to design each mural, with each design having a different theme to give Andy and his colleagues plenty of choice to choose three final pictures. This project is ongoing, and should be completed by May.

Key Successes

In June 2015, the young people decided to get involved in the Melbourn Summer Fete. It was decided through a vote that they would raise money for Tom's Trust a local charity that supports children and their families who have neurological illnesses. The young people threw themselves into this challenge by organising games, posters, baking cakes at youth club and at home, pricing the items on the stall and attended the fete. There was a brilliant turn out of ten young people who stayed with staff for the whole day rotating from selling items on the stall to walking around the fete with buckets raising money for the charity. As a result of their hard work they managed to raise £195.41. This was a brilliant achievement for the young people and a great donation to a worthwhile charity.

In October 2015 a trip to Thorpe Park took place, 11 young people attended and they were supported by three members of staff. The young people particularly enjoyed the Fright Night element and the Halloween themed extra activities available to them. The trip went brilliantly, the weather held off and the young people really enjoyed themselves.

Volunteers

In early summer we acquired a new volunteer, she fitted well into the team and supported the young people through a variety of activities. Unfortunately due to personal circumstances she moved from away from the area.

Lisa has sent round a volunteer advert to local village newsletters along with an advert on the Groundwork website, however there hasn't been any success with recruiting anyone. As a result we currently do not have a volunteer at the youth club.

Partnerships and Future work

Over the year we have had partnerships with the local school – Melbourn Village College who have supported us to carry out a couple of assemblies, along with the distribution of questionnaires to seek interest of year 7 and 8's with the possibility of an extra session for that age group. When we have had concerns or safeguarding issues about young people who attend the club the head teacher Simon Holmes has been very helpful in supporting Lisa with more information.

Following the success of the fundraising stall at Melbourn Summer Fete, we have built a new contact in the process and is something we would like to continue on an annual basis. Not only the fundraising for a local charity but getting young people involved in supporting and working with their local community.

Staff are trained in c-card (condom cards) by the Terence Higgins Trust. It is important that staff receive this training as many young people are reaching the age where they will be experimenting with sex. By enabling staff to have that training it means that they can educate young people about safe sex, how to use a condom and can also give out free condoms to young people. Through the Trust we have formed a relationship with the outreach team who will be working with the young people, coming to sessions to deliver interactive and informative sessions about sexual

health, safe sex and healthy relationships. This is something will continue on an annual basis in the club.

Susan Van De Ven introduced Lisa to the Community Rail Partnership. Lisa attended a meeting and suggested a collaborative project with the youth club. At present they are currently undertaking an art project (see above), and if all goes well the relationship will continue and other projects will grow.

Outputs

These figures do fluctuate due to school holidays, missed sessions and whether the young people have extra-curricular trips or clubs which they also attend.

	Girls	Boys	11-14	15-18
April	24	36	60	0
May	16	33	49	0
June	41	80	121	0
July	11	16	27	0
August	19	13	32	0
September	44	40	84	0
October	25	26	49	2
November	12	17	22	7
December	20	21	32	8
January	13	25	31	6
February	7	11	12	5
March	19	27	21	25
<u>Total</u>	229	345	540	53

(September 2015 – March 2016)

Village	Attendance
Barrington	33

Cambridge	5
Foxton	20
Great Chishill	3
Melbourn	152
Meldreth	14
Royston	14
Shepreth	11
Whaddon	1



Melbourn Monthly Overview

March 2016

Lisa Steeples

Youth Delivery

Make cards/craft for Mother's day homemade gifts

Comic book project.

Arts & crafts

General (pool, chill out, music)

Mural project: design

St Patrick's Day celebrations

Cooking

Easter themed activities, including an Easter egg hunt and Easter themed arts and crafts

This has been a short month in terms of delivery, due to the Easter holidays falling at the end of the month. As a whole the young people have engaged well with the activities and each other. We have had a few new young people which were friends of young people that already attended the club and have settled well into the group.

The comic book project has been a success in the club, even though a small group is involved they have been adding to their comic on a weekly basis, using their creative skills, learning new techniques and developing their own stories. This is something that will continue into the summer months as it has been a well-received activity in the club.

The young people have at times been difficult to engage in the mural project for Andy Hart. Unfortunately the pictures weren't ready by the Easter holidays as originally planned due to lack of input. However with Lauren the lead worker is an artist she has supported them to create pictures that follow the specification Andy has asked for, these should be completed by the May half term.

The young people still continue to enjoy playing outside and using the flood lights to enable them to do so. As the nights get lighter sports activities and team games will be incorporated as fewer young people tend to spend time in the building when the weather is nicer. As Ben is a PE teacher he is able to lend the group sports equipment to enable them to play more games and have sports day style sessions.

Volunteers

We are yet to have any feedback from the adverts that have been put in local publications to recruit a volunteer. However Ben has passed on Lisa's detail to a family friend who is interested in youth work. We are hoping this leads to something and a new volunteer in the staff team.

Partnerships and Future work

Even though numbers are increasing on a monthly basis, it is always helpful to spread the work about the club and encourage new members. We do have a Facebook page for the club which is actively used and does acquire new views and likes on a weekly basis.

In the new school term, Lisa hopes to arrange an assembly to year 7 and 8s and year 9 in the hope to gain new young people to the club.

Outputs

	Girls	Boys	11-14	15-18
March (3 sessions)	19	27	21	25

Village	Attendance
Barrington	5
Foxtton	3
Melbourn	18
Meldreth	1
Royston	3
Shepreth	1

